

MCJLAC Meeting Minutes
February 6, 2012

The following people were in attendance:

Paul Johnson	Michael Braught	Lory McAsey	Jennifer Seward
Danya Hildebrand	Eric Crawford	Rowayne Schrage	Casey Burris
Chuck Ream			

The meeting was called to order at 6:13p.m. by Michael Braught at the Redwood Empire Fair grounds.

Michael brought up the need for a **Code of Conduct** for the Mendocino County Junior Livestock Auction Committee. Discussion followed. Jennifer suggested that Club/Chapter reports be carried out by child members. Exhibitors and parents should be encouraged to go up the chain of command of the committee if they have issues at the fair, or prior.

Jennifer reminded the Committee that our meetings are Governed by the **Bagley-Keene Act**, and the requirements there-of.

Independents are to sign up with the Redwood Empire Fair CEO prior September 30 prior to the following August Fair. It was recommended that this policy be published in the Premium book beginning with 2012's premium book.

Sick Animal Protocol: The existing sick animal protocol needs to be revised. The suggestion was made that a lighted area be established prior to the fair for use for a quarantine area.

It was also suggested that we have a veterinarian on call for the fair. Lory McAsey, Danya Hildebrand, and Rowayne Schrage will meet with Jennifer Seward to set up a procedure for the use of a veterinarian at the fair.

There was also discussion regarding the use of black tubing for the supply of water to the swine animals. The black tubing should not be used as the water in the hoses gain solar heat. Michael Braught will check in to the availability of timers for bleeding the lines periodically.

Breed Identification:

Swine: The clarification was brought up that the breeds of pigs are determined by the fair entry paper work. In order for an animal to be in a pure bred class, the animal must have registration papers from the breed registry.

Sheep: Wednesday 6 pm, February 8 there will be a meeting to clarify the policies regarding sheep breeds and entries.

Budget: The budget was reviewed and approved. It is available for review at the

Redwood Empire Fair Grounds Office.

Paul Johnson will look into upgrading the Lamb scale as there have been problems with the current one in the previous past years.

An additional \$500 was allocated for the scholar ship.

Budget was approved by Rowayne Schrage, and Seconded by Lory McAsey. The budget was approved by the committee by unanimous vote.

Eric Crawford moved, Chuck Ream seconded to amend the By-Laws. 3 in affirmative, and 4 in opposition. No person shall be voted into the position of the Chairperson, Vice President, or Secretary until they have attended the MCJLAC meetings for one calendar year, and in order to serve as a Member at Large, the person must attend six meetings.

Danya Hildebrand moved Lory McAsey seconded that “No person shall be voted into the position of the Chairperson, Vice President, or Secretary until they have attended the MCJLAC meetings for one calendar year. Passed unanimously.

Danya Hildebrand moved Lory McAsey seconded that the Roberts Rules of orders be struck from Article IX: Governing Rules and insert the Bagley-Keene Act. Discussion followed. Motion passed by voice vote.

By

Adjourned at

Respectfully submitted,
Eric Crawford

By-Laws
Mendocino County Livestock
Auction Committee
February 6, 2012

ARTICLE I: Name

The name of this committee shall be the Mendocino Junior Livestock Auction Committee.

ARTICLE II: Purpose

The purpose of this committee is to define, organize, fund, promote, and carry out the Junior Livestock Auction Committee with the primary goal being the development and recognition of Junior exhibitors of Mendocino County.

The Redwood Empire Fair Premium book shall serve as the rules for the Mendocino County Junior Livestock Rate of Gain Program and Junior Livestock Auction rules. All exhibitors selling an animal shall be assessed a fee of 5% that will be deducted from their sales check to defray the cost of auction expenses, plus \$5 dedicated specifically to fund the Buyers' Luncheon.

ARTICLE III: Membership

The voting membership of this committee shall be made up of the following persons:

1. FFA advisors- one from each chapter
2. FFA youth representative- One from each chapter to be elected by chapter members or appointed by the FFA advisor.
3. 4-H adult leader- one designated from each club.
4. 4-H youth representative- one elected or appointed from each club.
5. Members at Large- up to six adults*
6. Members at Large- 1 youth and adult representing independent exhibitors who have registered by September 30 with the Redwood Empire Fair CEO will be eligible to vote on issues regarding the following year's fair.*
7. The Vice Chairman and the Secretary

* Must be nominated by a committee member and be accepted by majority vote of voting members.

8. No more than two family members residing in the same household shall be voting members of the committee.

Voting members must be registered with Junior Livestock Auction Committee Secretary or Chairman prior to September 30 designating them as members for each group/club/chapter for that current fair year. Voting members obtain a voting card at the beginning of the meeting, and said card shall be held up when a vote is taken to identify the person as a representative of the group/club/chapter. The resulting vote and action shall be presented to the Redwood Empire Fair CEO for consideration. If the issue is not approved, an appeal may be made to the Board of Directors of the Redwood Empire Fair.

The Secretary shall be advised five days prior to the meeting of any change in voting

representative(s) of a group or chapter at least five days prior to the next MCJLAC meeting. A roll shall be called prior to every meeting to confirm the current voting members.

Any voting member with a conflict of interest (non livestock related) that would benefit monetarily or otherwise from a decision shall abstain from that particular vote.

The nominations for the officers and Members-at-Large up for election (as per the schedule outlined in Article V of these By-Laws) of the MCJLAC shall be presented to the sitting Secretary ten days prior to the January meeting.

Voting of the officers and Members-at-Large shall be conducted at the January MCJLAC General meeting and by written ballot only.

No person shall be voted into a Member-At-Large position until they have attended the MCJLAC meetings for six meetings.

The term of voting members shall run concurrent with the calendar year.

ARTICLE IV: Quorum

A quorum shall be made up of no fewer than 10 voting members present at a duly noticed meeting. Notice to be sent not less than 5 days in advance of the date of voting, excepting emergency meetings called by the Chairman.

The Chairman will only vote to break a tie.

ARTICLE V: Officers

Chairman, Vice Chairman, Secretary, and Treasurer

All officers are to be 21 years or older.

No person shall be voted into the position of the Chairperson, Vice President, or Secretary until they have attended the MCJLAC meetings for one calendar year.

All officers shall serve a 2 year, renewable term.

Treasurer: This office shall be held by the Redwood Empire Fair C.E.O.

Executive Committee: This Executive Committee shall be comprised of the 6 Members-at-Large, Chair, Vice-Chair, Secretary, and Redwood Empire Fair C.E.O.

Article VI: Sub Committees

Buyers' Luncheon Committee: Evaluate and coordinate: Function is to evaluate and organize the Buyers' Luncheon to be held prior to the Junior Livestock Auction.

Scholarship Committee: The committee shall be composed of four voting members of the MCJLAC, plus one at large Fair Board Member. Review and distribution of scholarship awards. The total amount of the scholarship shall not exceed \$1,000 per year.

Advisory Committee: Consisting of at least (3) Executive Committee Members and the Livestock Superintendent, and Auction Committee Chair as ex-officio (non-voting member). Their duty will be to make “on the spot” recommendation to the Fair Manager on problems not covered by existing rules, or on situations with unusual circumstances having no apparent solution, and a necessity for immediate resolutions.

The Executive Committee shall annually review the By-Laws and the Standing Rules of the Mendocino County Junior Livestock Auction Committee.

Rate of Gain: All auction participants must participate in the Rate of Gain program in order to sell at the Redwood Empire Fair.

ARTICLE VII: Duties of the Officers

Chairman: The Chairman shall act as the presiding officer at all meetings of the committee, and shall perform such duties as the office of the Chairman requires.

The Chairman, and C.E.O. of the Redwood Empire Fair will sign for the auction advance loan from bank for the Redwood Empire Fair Junior Livestock Auction on behalf of the Mendocino County Junior Livestock Auction Committee.

Vice Chairman: The Vice Chairman shall assist the Chairman when called upon and perform all the duties of the Chairman in his/her absence or inability to perform.

Secretary: The Secretary shall notify committee members of upcoming meetings. The Secretary shall keep accurate minutes of all meetings, and provide these, together with an agenda 10 days prior to the next meeting, whenever possible. This notice requirement excludes special meetings called by the Chairman.

ARTICLE VIII: Meetings

The regularly scheduled meetings will be held on the second Monday of each month (as needed), as requested by the C.E.O. of the Redwood Empire Fair or another day voted upon by a majority of the voting members.

Items for a meeting shall be e mailed, or mailed to the Chair of the committee within 7 days following the last meeting.

The first meeting of the year shall occur in October. The following topics are suggested for the meetings of the fair year:

October:

- Review of Fair/suggestions for next year
- Nominations of voting members and officers

Assign committees
Premium Book Changes
Review of By-Laws

January:

Elections of officers and voting members
Submit budget
Finalize premium book changes
Ear tag counts for each species from each club/chapter/independent

February:

Rate of gain weigh-in dates
Auction and related issues

March:

Hand out weigh-in entry forms/information packets and Rate of Gain forms to all clubs and chapters
Pass out ear tags and bands to all clubs and chapters
Auction and related issues

May:

Pass out buyer brochures to all clubs and chapters
Auction and related issues
Pass out beef weigh-in sheets

June:

Pass out official hog weigh-in sheets
Auction and related issues

July:

Pass out official lamb and goat weigh-in sheets
Finalize all auction and luncheon items

Meetings will be held during the months of January, February, March, May, June, July, and October.

All meetings are open to the public.

Voting at the meetings of this committee is limited to the voting members and not all those assembled. Discussion on each item by all in attendance is to be encouraged.

Special meetings may be called by the Chairman at any time as deemed necessary.

A copy of any proposed By-Law changes shall be mailed at least 40 days prior to voting on such proposed changes.

ARTICLE IX: Governing Rules
Bagley-Keene Act shall govern all committee meetings.

Amended on February 6, 2012

Approved and accepted on _____, 2012