Mendocino County 4-H County Council

Minutes

January 9, 2016

Time 9:00 am – 1:00 pm

Location Ukiah 4H Office

Minutes code:

 Agenda item

 *Minutes from meeting*

 *Supporting documents included in Sec’y binder and generally distributed at meeting*

 Vote needed or taken

 Staff Report – Linda unless otherwise noted

Action item

Officers: President Lyn Anton (M), Secretary Kelly Boesel (U), Treasurer Nadine Boer (U), Member at Large Barbara Nordin Elmer (PV)

Staff: Linda Edgington Program Representative

1. Call to Order – *at/by 9:00 am Lyn Anton (M)*
2. Flag Salute and 4H Pledge – *by – Ericka Boesel (U), Keely Ahders (W)*
3. Refreshments provided courtesy of *none today\_*
4. Introduction of Guests - *none*
5. Approval of Minutes – *see attached Gina Vaughan (RV/C) moved to approve, Second Ericka Boesel (U), voice vote approved*
6. Treasurer’s Reports – *see attached*
	1. *Billings for enrollment fees were sent to clubs, payments due December 31, 2015*
	2. *Payments were not yet received from Fort Bragg, Long Valley, Mendocino*
		* *Fort Bragg bills were sent to Stacy Anderson, Long Valley to Tonya Rowels Campbell, Mendocino to WendyLee Beak*
	3. Motion by Heidi Ahders (W) to approve, Barbara Nordin Elmer (PV) second, hand vote to approve 14, no 0, abstain 0
	4. *Washington Inauguration request for funding – Kelly Boesel gave report on Washington Inauguration trip. Due to immediate deadlines for registration, Kelly requested council to consider loaning or granting funds to those youth wanting to go on the trip in order to make the first deposit. The first deposit of $204 is due within 14 days of signing the contract. We would like to confirm the list of names and make the reservation this coming week. Lots of discussion followed regarding who would be eligible, is this a loan or a scholarship, youth only or to include the minimum number of chaperones needed for the trip etc. Where would the money come from ? The teen leadership account that contains the approx. $5000 originally from the High 4H account. This amount would not affect other leadership activities already budgeted. Eventual motion after much discussion and modification and call for the question:*
		* *Motion by Gina Vaughan (RV/C), Second by Kelly Boesel (U) move to budget up to $3090 to pay the 25% deposit for members only (no chaperones), no repayment needed however member must report back to the council AND if they don’t go, must repay funds advanced on their behalf by the council. Hand count Aye 13, no 0, abstain 1*
7. Reports by Youth –
	1. Wreaths Across America – *Keely Ahders (W), Ericka Boesel (U), Nadine Boer (U)*
		* *Ceremonies this year grew to include Hopland (Sponsored by Hopland Field Station), Willits (coordinated by Keely Ahders – raised over $500! Had help from Boy and Girl Scouts, had a bugler, color guard, 92 yr old Merchant Marine and a rep from each branch of the services, one family attending had members in WWI, WWII and current wars, ), Round Valley (signed up at the last minute but still did a wonderful job with very little time), members of the board of supervisors attended most of the ceremonies*
		* *Wreath clean up in Ukiah is Jan 27th after school – need helpers*
		* *What about special requests if the people don’t donate for specific wreaths? They can go to the Wreath website and submit their request.*

http://give.wreathsacrossamerica.org/site/TR/NationalWreathsAcrossAmericaDay/General?fr\_id=4000&pg=entry

* 1. *Ag Discovery – Keely Ahders (W) Ag Discovery is a program of the Animal And Plant Health Inspection Service (APHIS). In addition to their hands on experiments and work experiences, the youth toured Shedd Aquarium, Kentucky Horse, Park, Purdue University, Chinatown in Chicago etc. This is a 2-4 week long camp for high school aged youth where they learn about advances in veterinary medicine and agriculture while touring local landmarks and doing field trips for hands on experience. For more information visit the website at:*

https://www.aphis.usda.gov/wps/portal/aphis/ourfocus/civilrights?1dmy&urile=wcm%3apath%3a%2Faphis\_content\_library%2Fsa\_our\_focus%2Fsa\_civil\_rights%2Fct\_agdiscovery\_program

* 1. Presentation Day Workshop – *none given*
	2. Winter Social – *Ericka Boesel (U*) *The Winter Social was sponsored and hosted by the Redwood Valley/Calpella 4H group and was held at the LDS Church in Ukiah. There was a spaghetti meal and lots of activities for all ages. The younger children particularly enjoyed playing with the older members. Guests and Adults were welcome. Everyone seemed to have fun. Would like more publicity next year.*
	3. Facebook Working and Events group page – Ericka Boesel (U) *and Linda are the moderators. This is a new, closed group for those who need help putting on an event or activity or would like to help with an event or activity, this is a planning group to help people work together more efficiently and share event information. Note from Heidi Ahders – also make sure information is sent via email for those who don’t do facebook*
1. Staff Reports – Linda Edgington
	1. Presentation Day Workshop – *the workshop went well, youth members gave presentations on how to do the different types of presentations. The state already has on the website the information for impromptu speeches, job interviews etc*
		* *The manual can be found here:* <http://www.ca4h.org/files/2193.pdf>
		* *The information on topics for speeches and job interviews etc:* http://4h.ucanr.edu/4-H\_Events/SFD/PD/
	2. Website – we have two websites – one that is currently active and another that is in development. New proficiencies are not yet on the website but Linda will work on that
		* *Has removed old proficiencies, continuing to work on new webpage*
	3. *4H Livestock Quiz bowl 2016 – would like to put together a team, resources are available. Teams can be made by members of other clubs and other counties…* http://4h.ucanr.edu/4-H\_Events/Livestock\_Quiz\_Bowl/
	4. *Club Record Book pins – do we have pins for those who get gold at club level? They are available for clubs to order – discussion tabled until the next council meeting*
	5. *New pins for robotics, cooking, woodworking, shooting sports etc – referred to I&R for discussion*
	6. *New Pins for each type of shooting sports – refer to I&R*
	7. *NCO sponsoring a Youth Advocacy Summit – Jan 30 Anderson Valley Grange ???*
	8. Steps to Success (recently put out 5 pg FAQ’s) – thorough discussion on this so come prepared with your questions!
		* *Why steps to success? 27% of families leave 4H after 1st year. State looking at why they leave and how we can increase retention:*
			+ *Ensure all members have same opportunities and chance for success, remove barriers*
				- *Barriers are attendance requirements : too many mandatory meetings*
				- *Make more clear and increase the opportunities for incentives and recognition*
			+ *Make sure the requirements for each club, county and state groups are the same – consist across the state*
			+ *In order to get the year pin and strip = member completes project meeting attendance requirements and Annual Project Report (APR)*
			+ *100% club attendance = 100% attendance pin*
			+ *80% of project AND club attendance requirements will fulfill the record book requirements for any achievement ranking*
			+ *Completion of the record book is required for star rank and for the county/state record book system*
* *Define the steps – steps for success are required by state policy – these are NOT optional*
* *Member in good standing: enroll in club and at least one project, sign the code of conduct*
* *Project Completion: be a member in god standing (as described above), complete at least 6 hours of instruction or the minimum as defined by the project leader, complete the APR, will get a year stripe and pin*
* *Club Participation – be a member in good standing (as above)*
* *Meeting Attendance at club level – none required to be a member*
* *Eligibility to Show at Fair – eligibility defined by the event organizers ie REF requires whites, regardless of 4H requirements for uniforms, the youth must wear whites as per fair rules, must complete project requirements of whatever project is being entered in the fair ie attendance requirements (APR, 80% club, 80% project), sign the 4H member agreement*
* *Event participation – county, sectional, state, national – open to all members in goo standing (as defined above), check for event eligibility requirements by the organization planning the activity, awards based on project and club attendance and work completed, governed by county and state I&R*
* *PDR / Record Book*
	+ *Pin and stripe is to recognize project completion regardless of club meeting attendance. Attendance at other events and activities is irrelevant*
	+ *Presentation – NOT required as a condition of membership in 4H but can be ‘voluntary’ ie if you want to participate in fair and fair requires it then you have to do one, if you missed a project meeting and the project leader allows you to ‘makeup’ a meeting by doing a presentation then you need to do a presentation in order to get credit for the missed project meeting*
* *Why no club meeting requirement?*
	+ *State says club meetings should be so enjoyable and exciting and enticing enough that members want to come*
	+ *Also smaller schools need all students to participate in sports, student government etc. so, knowing that youth will be engaged in multiple activities, state wants to make it as easy as possible for youth to maintain their 4H membership – gives youth more flexibility to explore their options*
	+ *MUST use emails to communicate ALL information to parents – regardless of whether it was transmitted during meeting or not – parents may not have heard, youth may not have shared information (for those parents not in attendance), other parent may not share information*
	+ *IS there a club attendance requirement for officers? YES! They cannot fulfill the duties for which they ‘volunteered’ if they are not present*
	+ *Project attendance – projects must offer a minimum of 6 hours of instruction (do not count breaks or other record keeping tasks as instruction). MUST complete at least 80% of instructional hours (and that 80% must be t least 6hours) in order to ‘complete’ project*
	+ *So there are no attendance requirements for the club/general meeting? NO! BUT MUST attend at least 80% of club/general meetings AND 80% of project meetings if the member wants to participate in other non-4H sponsored events/activities (ie fair, cal focus etc)*
	+ *Why do we track hours and not a percentage? The USDA requires at least 6 hrs of instruction as a minimum. That number of hours is a better indication of whether or not the educational goals of the project can be met*
* *Starting 2016-2017 project year:*
	+ *Project leaders will be expected to give a more thorough and cohesive (aligned with others throughout the state) outline of educational goals (lesson plan) for the project year*
	+ *Required attendance?*
		- *Officers*
		- *Camp Counselors*
		- *Any project where safety or lesson plan requires attendance*
			* *Horse projects*
			* *Shooting sports*
			* *Dog training etc*
	+ *Why do they have project leaders setting attendance requirements?*
		- *They decide the scope of the project within state guidelines*
		- *They can set the number of hours needed to cover the materials for the project*
		- *If do not meet project requirements then no credit for attendance and may not be able to attend some functions (the member can still be in the club however)*
	+ *Quorum at meetings*
		- *Bylaws are being amended to define a quorum as thoe present at a meeting – current template for bylaw language is on the state website*
		- *Format will follow Robert’s Rules of Order*
		- *Q: Who / what decides how/when a meeting will be called and how/when a member has been properly notified? – Linda will research*
1. Committee and Other Reports
	1. I&R –
		* Proficiencies – *none ready for review and vote. Any proficiencies that are on the website now can be used in addition to the new proficiencies that have been voted on*
		* Record Book – *workshop update, leadership development reports, pdr etc, clarification*
		* Presentation Day – *Vote Needed. Do we send blue and gold to sectional or just gold? We cannot change scoring from rubric (given to us by state in the Presentation Manual) but we do have the option of sending two levels (blue and gold) to Sectional Presentation Day*
			1. *Motion by Kelly Boesel (U) to allow blue and gold County Presentation day winners to go to Sectional, Gina Vaughan (RV/C) second the motion. Discussion followed about pros and cons. Hand vote aye 11, no 2, abstain 0*
		* *I&R* Committee Representation *– which clubs still need to have representation on the committee? Ukiah, Round Valley, Fort Bragg needs reps to the committee*
	2. Governance Committee – *new committee who can review bylaws, monitor documents etc*
		* *Will need to incorporate*
	3. Camp Steering – – *Summer Camp June 23-27, 2016 at Masonite Navarro*
		* *Vote pending on whether or not to have camp – vote will be taken at Jan 27th meeting*
	4. MCJLAC – meeting Monday Jan 11th
		* Swine weight limits – *if weigh in at or more than 285, can show but cannot be sold, will be sifted*
		* Carcass evaluation for other market animals
		* *Next meeting talking a bout ramp size/structure due to injuries, more hog gates, election of members at large etc, carcass evaluations for all other species, heater/ac system for jr building,*
	5. Fair Reports –
		* Fair Awards – Chris Ceresa has taken over this job
		* Redwood Empire Fair – Aug 4-7, 2016
			1. *Pending new uniform requirements*
			2. *Feb 20 – mandatory quality assurance/biosecurity/ethics training for anyone showing any animal at the fair – at the fairgrounds*
		* Mendocino County Fair and Apple Show -
	6. Wreaths Across America – *reports given during youth presentation*
	7. Presentation Day Committee – PV Rhonda Brown – March 19, 2016 start time 11 am, entries are available and are due March 7th
	8. Sectional Presentation Day Committee – *Sat April 23, Willits, Willits High School – tentative start time 12:00 noon, Washington Inauguration will do food*
	9. *Presentation day – job interview descriptions, impromptu speech topics etc are on website*
	10. Color Me Green – March 12, 2016 at Nelson Vineyards – *postponed due to lack of committee head – Linda does not have enough time to do it herself. If we have an adult we can have it later in year or only do it next year. Have youth members to help. This is a council fundraiser!! So if anyone is wanting to ask the council for money then consider that is there aren’t any fundraisers then there aren’t any funds*
2. Old Business
	1. Mounted Color Guard- Kelly Boesel – *presentation given on scope of mounted color guard and funds needed to equip – some discussion followed, remainder of discussion and vote tabled to next meeting*
	2. Cloverbud Field Day – Linda – January date TBA, hosted by Coyote Valley, all clubs are needed to host a table with activities for the Cloverbuds to rotate through – *cancelled for this year also*
	3. Extravaganza Saturday April 30, 2016 hosted by Redwood Valley/Calpella, location LDS church in Ukiah - *this is the same day as PV rabbit show – what do we need to do to reschedule?? Gina Vaughan will ask but otherwise it will remain on this date*
		* *Food Olympics at Extravaganza – Linda Edgington*
	4. County Presentation Day – Saturday March 19th hosted by Potter Valley, contact Rhonda Brown if you would like to help
	5. Sectional Presentation Day – Saturday April 23, 2016 hosted by Willits, contact Heidi Ahders if you would like to help – *Washington Inauguration will do food*
3. New Business
	1. Summer Social – *on the coast in the summer? Pending – Lyn Anton (M) will coordinate clubs and get more info for next meeting*
	2. SLC – State Leadership Conference July 28-31, 2016, Humboldt County. Need approval for budget change *Location Humboldt State – 13-19 yr old (9th grade and up)tabled until next meeting as the event organizers do not have final costs, entries are not available yet, Linda will get more information*
	3. WHY Conference – October 7-9,2016 , Camp Need, Whiskeytown, Shasta. *There is a committee structure in place* , *open to 6th grade and above, really nice camp location, activities and attendance improve each year! Last year about 90 participants, rides are available for those that need transportation* , *scholarships are available through council*
	4. Presentation Day Workshop – report
		* (State Presentation Day info http://4h.ucanr.edu/4-H\_Events/SFD/PD/)
	5. Cal Focus –in Sacramento, ages 14-19, June 17-21, 2016, deadline to apply March 30, 2016 <http://4h.ucanr.edu/4-H_Events/CF/> *8th grade and up, costly trip but some scholarships are available through council*
	6. Quality Assurance/Biosecurity Field day and Ethics Training – Jennifer Seward REF – February 20, 2016 MANDATORY ATTENDANCE – *time and other info tba – do not know if there will be another date for those who cannot attend, have to come EVEN IF your other training is current*
	7. Livestock Quiz Bowl – Linda Edgington – October at the Cow Palace Grand National Rodeo and Livestock show – *anyone interested in being on the team please contact Linda – sounds like it would be difficult but Linda says it is not. Fun way for recognition of what you know about your animal projects.*
	8. Fair and other events: Clean Stall and Exhibitors Responsibilities – *tabled to next meeting*
	9. Nominations for officers – new officers will be needed for new fiscal year July 1, 2016 – *please go back to your clubs, ask your approved leaders*
		* President – (Lyn has served one year)
		* Vice President – office currently open
		* Treasurer – (Nadine has served two consecutive years and as per bylaws cannot serve in this position again)
		* Secretary – (Kelly has served two consecutive years and as per bylaws cannot serve in this position again)
		* Member at Large (Barbara Nordin Elmer)
	10. Youth participation – *how do we get youth engaged , do we require youth to be on every committee in order for event to happen? Facebook private group*
	11. Citizenship Washington - Presidential Inauguration 2017 - http://www.4hcenter.org/youth-conference-center-overview/educational-programs/citizenship-washington-focus/presidential-inauguration/
	12. Facebook Working and Events Group
	13. Anderson Valley 4H – possible new community leader – *no further information available*
4. Club Reports – *in the interest of time, club reports were passed over with the exception of funding requests. Also, in the future, any requests for funding or other financial matters will be addressed during the treasurer’s report/agenda item*
	1. Anderson Valley – new community leader???
	2. Coyote Valley 3rd Wednesday 3:00 pm – Education Center Coyote Valley Rancheria
	3. Fort Bragg – 2nd Wed 6:30 pm at Presbyterian Church
	4. Long Valley – 3rd Monday 7:00 at Fire Hall
	5. Mendocino Spartans – 2nd Monday Time 4:30 pm Mendocino k-8 school
	6. Potter Valley 1st Monday 7 pm Potter Valley Change
	7. Redwood Valley/Calpella – 2nd Tuesday 6:30 pm Redwood Valley Grange
		* *Regards to social – organizer spent more than was approved, club needs help covering expenses. Kelly Boesel (U), Second Rhonda Brown (PV) to reimburse up to $100 Hand vote aye 12, opposed 0, abstain 0,*
	8. Round Valley – 1st Monday 5:30 pm at Legion Hall
	9. Ukiah – 1st Thurs 6:30 pm Ukiah 4H Office
	10. Willits – 3rd Monday 7 pm at Blosser Lane
5. Announcements / Events and Meeting Dates / Website or email contacts
	1. Mendocino County 4H Roundup : : <http://cemendocino.ucanr.edu/Newsletters_840/>
	2. Mendocino County 4H website: <http://cemendocino.ucanr.edu/4-H_Program/>
	3. Mendocino County 4H Facebook page: <https://www.facebook.com/pages/Mendocino-County-4-H/447232965418544?fref=ts>
	4. Mendocino County 4H Working and Events Group facebook page: https://www.facebook.com/groups/759604400850381/?ref=br\_tf
	5. California 4H Newsletter: [*http://4h.ucanr.edu/News/Newsletter/*](http://4h.ucanr.edu/News/Newsletter/)
	6. California 4H website: <http://4h.ucanr.edu/>
	7. California 4H Facebook page: <https://www.facebook.com/california4H?fref=ts>
	8. Council Meeting Dates
		* Executive Council
		* County Council April 9, 2016 – location TBA – Linda will do location
			1. Refreshments to be provided by Coyote Valley
		* County Council July 9, 2016 Coast – location TBA
		* County Council October 1, 2016 – Ukiah 4H office -
	9. I & R 3rd Tuesday 5:30 pm Ukiah 4H Office
	10. MCJLAC
	11. Camp Steering Committee 4th Wednesday 5:30 pm Ukiah 4H Office
	12. Mindfulness Retreat – Nov 4-6, 2016 http://4h.ucanr.edu/files/220109.pdf
	13. Preston Scholarship – applications are due April 15, 2016
	14. Proficiency Sign up – names, species and levels due April 30, 2016
	15. County Presentation Day - Saturday March 19, 2016 Potter Valley application deadline
	16. Sectional Presentation Day – Saturday April 23, 2016 Willits, application deadline
	17. State Presentation Day -
	18. 4H Calendar: http://4h.ucanr.edu/News/Calendar/
	19. Cal Focus – June 17-21, 2016 Sacramento. Registration deadline March 21, 2016 http://4h.ucanr.edu/4-H\_Events/CF/
	20. Washington Focus - July 11-15, 2016, Washington DC, Registration deadline December 15, 2016 <http://4h.ucanr.edu/4-H_Events/LWF/>
	21. Washington Inauguration January 2017 http://www.4hcenter.org/youth-conference-center-overview/educational-programs/citizenship-washington-focus/presidential-inauguration/
	22. Color Me Green fun run – Saturday March 12, 2016 Nelson Ranch Ukiah/Hopland
	23. CWF Presidential Inauguration – attend the 2017 Presidential Inauguration with 4H’ers from around the country! <http://www.4hcenter.org/youth-conference-center-overview/educational-programs/citizenship-washington-focus/presidential-inauguration/>
	24. State Leadership Conference July 28-31, 2016 Humboldt State University, Registration deadline TBA <http://4h.ucanr.edu/4-H_Events/SLC/>
	25. California State Field Day May 28, 2016 UCDavis http://4h.ucanr.edu/4-H\_Events/SFD/
	26. Western Region Leaders’ Forum 2016 Alaska, 2017 Alberta Canada, 2018 San Diego Ca, http://4h.ucanr.edu/4-H\_Events/Western\_Region\_Leaders\_Forum/
6. Adjourn Meeting – *Motion Heidi Ahders, Second Keely Ahders to adjourn 12:30 pm – voice approved*

Attendance: Keely Ahders (W Youth), Heidi Ahders (W), Barbara Nordin-Elmer (PV), Nathan Yanez (FB Youth), Juanita Yanez (FB), Melissa Aguilar (W), Beatrice Lincoln (RV), Amanda Pulawa (CV), Nadine Boer (U), Kelly Boesel (U), Ericka Boesel (U Youth), Lyn Anton (M), Gina Vaughan (RV/C), Jami Vallejo (U),

Rhonda Brown (PV)

Attached Documents: Agenda, Sign in January 2016, Treasurer’s Report: as of 9/23/15 (includes 2015-2016 budget narrative, Balance Sheet 9/25/15,P&L July 1 – September 25, 2105) and 12/31/15( includes 2015-2016 budget narrative, Balance Sheet 12/31/15, P&L July – December 2015), handouts: Chico State Sheep and Meat Goat Day February 7, 2016 (??Date??), UCDavis Goat Day January 23, 2016, Washington Inauguration information, Mounted Color Guard membership proposal, Mounted Color Guard Equipment proposal, template 4H unit bylaws (11/15), 4H uniform faq’s 10/15, 4h Dress code – California 7/15, 4H uniform guidelines – California 7/15, 4H club planning guide FAQ 7/11, 4H club program planning guide, County Presentation Day entry form, Youth Advocacy Summit Sat Nov 7, 2015 (??date??) Philo, Cal State 4H and FFA livestock quiz bowl flyer for October 2015, Mendocino Roundup Dec 2015,CA 4H newsletter Jan 2016, Dec 2015

Notes for next meeting: Tabled to next meeting: Mounted color Guard, Chaperone payments for Washington Inauguration, exact age dates for Washington Inauguration, payment contract for Washington Inauguration, Pins for Club Record Books, Pins for individual shooting sports, Clean Stall and Exhibitor Responsibilities,