Mendocino County 4-H County Council

Minutes

July 11, 2015

9:00 am

Mendocino K-12 School

Minutes code:

 Agenda item

 *Minutes from meeting*

 *Supporting documents included in Sec’y binder and generally distributed at meeting*

 Vote needed or taken

 Staff Report – Linda unless otherwise noted

Action item

1. Call to Order – *at/by 9:11 by President Lyn Anton (M)*
2. Flag Salute and 4H Pledge – *by Jocey Thieman (Round Valley)*
3. Introduction of Guests – n/a
4. Thank you to Fort Bragg for refreshments
5. Secretary Reports
	1. Secretary asks that if you are giving a report to please bring a copy of the report or email a copy of the report for inclusion into the minutes.
	2. Approval of Minutes – *see attached*
		1. Corrections/Additions
			1. Corrections – change footer to reflect accurate dating
		2. Motion to Approve *Gina Vaughan* Second *Nadine Boer*. Voice Vote *aye*
		3. *Correspondence Received – thank you letter from Colton Pinson for Russell Preston Scholarship*
6. Treasurer’s Reports – *see attached*
	1. Budget Narrative as of : *Reports printed 7/8/15: Balance Sheet 6/30/15, P&L 7/14-6/15, Budget Narrative 2014-2015, Budget Narrative 2015-2016,*
	2. *Account Quick Report Color Me Green Fundraiser as of 6/8/15 for July 1, 2014 – June 8, 2015*
	3. *Report by Nadine regarding 4H Trails program (countywide). Combination 4H and community program to provide therapeutic services using horses. New program started for veteran’s therapy. Motion by WendyLee Beak (M) to pay up to 4 Leader’s enrollment fees for each of the Guide Program and TRAILS Programs (total of 8) Second by Gina Vaughan (RV/C) Hand Count 11 approved*
	4. Vote needed to pay or decline services - North Coast Section 4H Council invoice
		1. For period / program years 2011-2014, $.......... invoices attached
		2. *Discussion: What do we get by joining/belonging to North Section 4H Council? Scholarships, help with fees for facility rentals for Presentation Day, fees for workshops, conferences, pins for sectional days etc.. By belonging to the sectional council we get a vote on the State Council yet the State Council doesn’t have any authority*
		3. *What do they want us to do? Host sectional events on a rotating basis (Lake, Mendocino, Humboldt and …… counties, Send representatives to Sectional mtgs.*
		4. *Why would we not want to belong? No state representation, no WHY conference funding etc*
		5. *What would happen if we decided not to pay? Sanctions? Loss of club status? Loss of participation opportunities for youth at sectional and state levels??*
		6. *NOTE: we have not appointed or authorized anyone to represent out county at Sectional mtgs although there have been adults/members attending on their own. Need to ask Heidi and Keely Ahders what their experiences have been*
		7. Motion *by Teresa Ravella (FB)* *withdraw from the North Section Council and NOT pay dues billed to date* Second *by Gina Vaughan RV/C) Hand Vote yes 11 no 1*
	5. Discuss policy change for expense reimbursement: if request for reimbursement is not made (with receipts) within 60 days after the last date of the event, reimbursement will be refused
		1. Motion by Gina Vaughan, Second by Kristi Theiman (RV) to change reimbursement policy ... if request for reimbursement is not received within 90 days of the last date of the event, request will be refused. Hand Vote yes 10, no 0
7. Reports by Youth
	1. All Star Report *none*
	2. Wreaths Across America *none*
8. Committee Reports and committee discussions
	1. I & R
		1. Suggestion to change Proficiencies to 5 tier system
			1. *Executive Council prefer if proficiencies were written at the National level (for continuity among the States), distributed to the States then forwarded to individual Counties*
			2. *Executive Council decided that I&R will not be visiting this idea at this time as I&R is a sub-committee of the County Council and has too many other proficiencies and forms (record books etc) that are outdated and need review and updating*
			3. *Why do a 5th year project? The 5th year is a research type, Junior/Teen Leader all-year long project as there wasn’t a lot of leadership requirements in prior levels*
			4. *Motion by Kelly Boesel (U) , Second by WendyLee Beal (M) to table any discussion of a 5-tier system for the indefinite future Voice Vote aye*
		2. *Need more club representation. Right now we only have 3 members regularly meeting (U, RV/C and PV). Currently have no chair. If we don’t get more representation, then I&R will be dissolved as a separate committee and duties absorbed into regular council duties (meetings 3rd Tues Ukiah)*
		3. Record Book PDR guide
			1. *The executive council believes this to be a good idea but has some concerns some of the ideas included may not be appropriate. There needs to be a discussion and some revision before putting the form to a vote at I&R then to the Council.*
			2. *Suggestion in PDR guide to complete a jr/teen leader report for every leadership activity. However this may constitute a burden on the adult leaders volunteering to supervise as they will need to work with every member before and after the project to establish goals, review performances and then sign every member’s record book. Also, some projects are not really of a scope deserving of a separate jr/teen leader report. Perhaps modify this idea to only include those events, projects or activities that require a substantial dedication of time and effort. Also consider making most of those activities optional in so far as requiring a jr/teen leader report*
			3. *Discussion postponed to Linda’s Staff Report later in this meeting. New Record Book Manual has answered a lot of these questions. State had new webinar trainings for judges on how to use new county record book judging sheets. Linda does not believe the webinar was recorded but will check*
			4. Emerald Star Applica*nts* and Jr/Teen Leader Report –
				1. *According to the guide it is not needed to complete a J*r/Teen Leader report but the executive council thinks this would be a more appropriate use of one
				2. *This is tabled until after Linda’s presentation*
			5. Forms Forms Forms! *The more forms and paperwork we have, the more we discourage youth and adults from participation*
	2. Camp Steering Committee – Kristin Looney (RV/C) *not present*
		1. *Report by various attendees – Attendees said camp was quiet, calm. Smaller number of campers this year. Also camp may not happen next year due to declining enrollment – only had about 110 total attendees this year. Camp facility fees are approx. $12,000 and State waited until last minute to sign camp contract. Many older members lost interest in attending camp as they aged because the activities were the same. Need new activities each year to keep members’ interest especially those of older members*
	3. Fair Reports – MCJLAC – *none*
		1. *REF Clean Stall – will be judged Thurs pm, Fri am and pm, Sat am*
		2. *REF Still Exhibits – can enter still exhibits even though deadline has passed by taking entries into fair office asap (ie early part of this week). If the kids enter educational displays, make sure they are prepared according to the instructions. Submit them for judging according to the premium book. Pick them up when you set up your fair animals and use them to decorate your stalls*
		3. *REF ADGA registrations – website was down due to server changes. REF will accept stamped duplicate sent via fax or email in lieu of original registrations for this year only due to backlog in ADGA office in processing goat registrations*
		4. *REF Nadine – helping with fair award both fairs – Sunday awards ceremony will be market, round robin and clean stall… Showmanship and breeding will be ringside. Junior building you will receive when you pick up your items. Why? No one offered to help so if you want Junior building awards to be done Sunday am then you need to offer to take on the project*
9. Staff Reports – Linda
	1. I&R power point – New 4H uniform as of July 1, 2015 – *For more information go to:* [*http://4h.ucanr.edu/About/Uniform/*](http://4h.ucanr.edu/About/Uniform/) *The summary is that white pants will no longer be required and members have a choice of bottoms, there are different choices for the white top, all hats will be green with the UCANR logo on the hat (no more white hats for senior youth), boys and girls can wear ties or scarves, club or project clothing must be branded with the UCANR logo, There will be new Year Completion Pins and new stripes Uniforms are still not required for participation but Fairs will be directed by UC about the new guidelines*
	2. Shooting Sports Power Point – *2015 National 4H Shooting Sports Workshop Sept 29-Oct 3, 2015 at Camp San Luis Obispo, CA $195 includes fees, food and lodging. Mendocino County has funding to pay these fees for participants as well as money for gas. This is a rare opportunity for California. This is the first time (and probably the only time) this workshop will be held in California. This workshop teaches participants how to train others to be project leaders in the various shooting sports ie rifle, shotgun, archery, hunting, pistol, muzzle loading etc. If you are interested in going you need to commit to training others how to be shooting sports project leaders. For more information : http://4h.ucanr.edu/files/215038.pdf*
	3. Record Book Power Point – *The Policy Advisor and Futures Task Force looked at ways to make the Record Book simpler, more youth friendly and with an eye toward inclusivity beyond the club program. The new Manual will have less words, more forms, seprate forms for younger and older members, a section of the manual will be easier for youth and a more detailed section for adults to help the youth with the record book. Will include references to Sparks, the 6 C’s and goal management. A minimum book will incude PDR, 4H Story and Project Reports. There are some changes in format and page limits as well as how some activities are counted. A link will be posted when it is available. ALL RECORD BOOK DISCUSSIONS ARE TABLED UNTIL AFTER PUBLICATION OF THE NEW RECORD BOOK MANUAL*
	4. Club Meeting Attendance Requirement
		1. *Member agreement (which was in the club enrollment packets handed out today – all forms this year are different) has been changed. The phrase “Member in Good Standing” has been removed. To go to fair must have gone to 80% of club meetings and 80% of other requirements for the project. Cannot refuse someone membership in 4H even if they have not gone to any meetings. Can get pins and stripes for projects even if have not gone to club meetings, must only have gone to required project meetings and completed APR. Fair can require other attendance limits – Linda will talk with REF to make sure this is listed in new premium books. Can clubs require greater participation than the State? No, most likely not as the State wants uniform standards across all counties. Officers attendance requirements ? Linda will check into requirements/restrictions.*
		2. *Attendance requirements are per "4H Steps to Success”* [*http://4h.ucanr.edu/files/209879.pdf*](http://4h.ucanr.edu/files/209879.pdf) *attached*
		3. Bylaws – Council is up to date. They have been approved and Linda will get copy to Secretary for inclusion into minutes
		4. Constitution – we have signed constitution, Linda will get to Secretary for inclusion into minutes
		5. Bylaws for clubs – Linda will be talking at Community Leaders’ mtg (July 20) about club bylaws
10. Old Business
	1. Events Calendar 2015-2016 – blank form attached
		1. *Dress Lead – Awards committee*
		2. *Goat Field Day – Shanna Braught (when she is ready to retire Amy Forrester said she would take over and is being trained now)*
		3. *Swine Field Day – Susan Pierce*
		4. *Sheep Show – Chuck Reams*
		5. *Cloverbud Field Day – Will be held every other year. This program year will be sponsored by Coyote Valley 4H and held at their Educational Center by the gym*
		6. *Presentation Day Workshop – need a host, date and location…*
		7. *Countywide Presentation Day – Host Potter Valley - Barbara Nordin Elmer will cofirm. Date TBA but most likely in March either 5th, 12th or 19th*
		8. *Sectional Presentation Day – Host Willits Club – Kara Garman – Date TBA tentative April 23*
		9. *Extravaganza - ????*
		10. *Horse Field Day - ?White Dog Ranch??? Linda will ask if they want to do again*
		11. *Record Book Training – Need I&R Chair to help, pending release of new Record Book Manual*
		12. *Food Safety Training – This is done Online. At least two people of each club are needed to do training. Training is good for 3 years. Clubs can NOT do ANY food sales, prep, serving etc without a trained food safety officer supervising and present*
		13. *Beef Field Day – July 18, 2015 9 am at Lake County Fairgounds*
		14. *Foods Competition – Part of Extravaganza?*
		15. *Junior/Teen Leader Training – none scheduled*
		16. *Poultry Field Day – Lyn Anton??? Will consider*
		17. *Rabbit / Cavy Field Day ????*
		18. *Dog Field Day - ??? Kelly Boesel will consider*
		19. *Science Field Day – Rockets ???*
		20. *Consumer Science - ????*
		21. *Outdoor Field Day - ????*
		22. *Color Me Green – March – need chair/host and location and date*
	2. Let’s Eat October event – *cancelled due to requested date change and unavailability of chair*
	3. Proficiency voting – *none for this meeting Beekeeping was sent back to I&R for review then will come back to Council for voting.* *Dairy Cattle and Clothing are pending*
	4. High 4H – *Motion by Gina Vaughan that if funds not used for High 4H by September 2015 to roll over into a Teen Project fund and use of funds approved by County Council. Second by Kristi Thieman Hand Vote 9 yes, 0 opposed*
	5. PDR Guidelines – *pending publication of new record book manual*
	6. Discussion Meet – handout – *Linda went to Discussion Meet which was a competition at State Field Day. Members are given a problem, question or topic and a list of resources then are asked to express themselves and discuss solutions to the problem. They practice active listening, accepting others’ opinions respectfully and by doing so learn about working in a group environment to solve problems or discuss an educational topic. Youth learn to articulate thoughts and be respectful in their discussions – have a productive conversation. Youth are judged on techniques etc. For information contact Linda – this would be a countywide activity. This activity feeds into State and National competitions including at colleges. The National Prize this year was a truck provided by Farm Bureau. Usually the person who wins the truck is someone who has been competing for several years and is in their 30’s.*
	7. Birding Project – *Linda did this with Leigh Hunt. They were trained by Cornell University in Half Moon Bay and did some presentations in the area. Not a whole lot of participation by 4H members but well received in the community.*
	8. All Star Advisor – *Linda Edgington volunteered to be All Star Advisor*
	9. I&R Chair - *need*
	10. All Star Applications – *Had one applicant, interviews were last week, reviewing results of interview. Applications are due July 1. Have to have a Gold Star or a Silver Star with an Emerald Star project or in process of applying for a Gold Star. Start talking with your members now*
	11. Recruitment of County Council Members - *want to encourage council members and community leaders to talk with parents and try to interest them in volunteering*
11. New Business
	1. Meeting and Event dates for next year (see also Old Business – events calendar)
		1. Executive Council
			1. Wed Sept 9, 2015 1:00 pm Ukiah 4H Office
			2. Wed Dec 2, 2015 1:00 pm Ukiah 4H Office
		2. County Council
			1. September 26, 2015 9:00 am Ukiah 4F Office
			2. January 9, 2016 9:00 Ukiah 4H Office
		3. Presentation Day - March 2015 date/location TBA Potter Valley host
		4. Sectional Presentation Day – April 2015 date/location TBA Willits host
		5. Record Books due to Ukiah 4H office for County Record Book judging – Thursday *October 8, 2015*
		6. *Record Book County judging – Thursday October 15, 2015. Each club needs to send one judge/evaluator for every 3 books submitted for County judging*
	2. *WHY conference 2015 :October 2-4, 2015 Susanville for information : Heidi Ahders 459-6435 or* [*http://4h.ucanr.edu/Get\_Involved/Councils/Sectional/North/WHY\_Conference/*](http://4h.ucanr.edu/Get_Involved/Councils/Sectional/North/WHY_Conference/)
	3. Uniforms ( <http://4h.ucanr.edu/files/210170.pdf> )
	4. Attendance Requirements <http://4h.ucanr.edu/files/209879.pdf> and
	5. Treasurer Reports *club treasurer reports due August 16 at Ukiah 4H office with all forms. Final reports are due in September after year closes. Date TBA by Linda*
	6. Mounted Color Guard – *Kelly Boesel is putting together a Countywide Mounted Color Guard. Currently working on membership requirements, uniform requirement, equipment and supplies list etc – will have a proposal available at next Council meeting*
	7. Clubs’ list of Countywide Projects to Linda – *list due to Linda by August 14, 2015*
	8. Parade Coordinator – *Discuss in September - Kelly*
	9. Boonville Dress Lead – Nadine *“Famous Duos” theme. New requirements – score sheets for judges and entrants have to submit a 100 word or less description for the announcer*
	10. REF Junior Building – Sign ups for working? *Kelly will email link for a scheduling option to Lyn and she will make a Junior Building staffing schedule and email to all clubs*
	11. *Community Leader Meeting July 20 6:00 at Willits Library – other interested parties can attend RSVP to Linda for dinner count*
	12. *Tractor Supply – Paper Clover fundraiser October 7- 18, 2015 We would like volunteers to set up a booth on a weekend and promote 4H, show off projects, ask for donations etc See Linda if you would like to help*
12. Club Reports
	1. Anderson Valley - *suspended*
	2. Coyote Valley *3rd Friday – Education Center Coyote Valley Rancheria*
	3. Fort Bragg – 2nd Wed 6:30 pm at Presbyterian Church
	4. Long Valley – 3rd Monday 7:00 at Fire Hall
	5. Mendocino Spartan – 2nd Monday Time TBA Mendocino k-8 school
	6. Potter Valley *1st Monday 7 pm Methodist Church*
	7. Redwood Valley/Calpella – *2nd Tuesday 6:30 pm Redwood Valley Grange*
	8. Round Valley – 1st Monday 5:30 pm at Legion Hall
	9. Ukiah – 1st Thurs 6:30 pm Ukiah 4H Office
	10. Willits – usually *3rd Monday 7 pm at Blosser Lane but 2015-2016 schedule needs to be confirmed*
13. Announcements / Date Reminders / Website addresses
	1. Camp Steering Committee – *open to the public, 4th Wed, 5:30 pm Ukiah 4H Office*
	2. MCJLAC –
	3. Community Leader Mandatory Meeting - *Monday July 20, Willits Library 6:00 – 8:00 pm*
	4. I& R – 3rd Tuesday 5:30pm in Ukiah Office
	5. Executive Council – Wed Sept 9, 2015 1:00 pm Ukiah 4H office
	6. County Council – Sat Sept 26, 2015 9:00 am Ukiah 4H office
		1. Refreshments – *Ukiah – Kelly Boesel*
	7. National 4H Week – *October 4 – 10, 2015, window judging in place by Oct 5*
	8. *Tractor Supply Paper Clover Fundraiser – October 7-18, 2015. Last year Mendocino County 4H received a donation from the paper clover fundraiser of $637.00, We received $303.00 from The Spring Clover days at Tractor Supply. We think the spike in donations was due to the presence of 4H members at the October events.*
	9. Wreath Across America – *wreath placement and ceremony December 12, 2015*
	10. Proficiencies – *due to the office with leader signatures by September 30, 2015*
	11. *Redwood Empire Fair – Aug 6-9, 2015* [*http://www.redwoodempirefair.com/august-fair/*](http://www.redwoodempirefair.com/august-fair/)
	12. Boonville Fair – *Sept 18-20, 2015* [*http://mendocountyfair.com/exhibitors-guide-book-2013/*](http://mendocountyfair.com/exhibitors-guide-book-2013/)
	13. *Lake County Fair – Sept 3-6, 2015* [*http://www.lakecountyfair.com/*](http://www.lakecountyfair.com/)
	14. *Sonoma County Fair – July 24 – Aug 9, 2015* [*http://www.sonomacountyfair.com/docs/2015\_EXHIBITOR\_GUIDEBOOK.pdf*](http://www.sonomacountyfair.com/docs/2015_EXHIBITOR_GUIDEBOOK.pdf)
	15. *Humboldt County Fair – August 20- 30, 2015* [*http://humboldtcountyfair.org/humboldt-county-fair/enter-show-at-the-fair/*](http://humboldtcountyfair.org/humboldt-county-fair/enter-show-at-the-fair/)
	16. *California State Fair – July 10-26, 2015* [*http://www.castatefair.org/*](http://www.castatefair.org/)
	17. *WHY Conference 2015 October 2-4, 2015 Susanville for information : Heidi Ahders 459-6435 or* [*http://4h.ucanr.edu/Get\_Involved/Councils/Sectional/North/WHY\_Conference/*](http://4h.ucanr.edu/Get_Involved/Councils/Sectional/North/WHY_Conference/)
	18. CA 4H Newsletter: *check in here for dates and events not discussed during the meeting or posted in club notes..:* [*http://4h.ucanr.edu/News/Newsletter/*](http://4h.ucanr.edu/News/Newsletter/)
	19. Mendocino County 4H Newsletter: <http://cemendocino.ucanr.edu/Newsletters_840/>
	20. Mendocino County 4H website: <http://cemendocino.ucanr.edu/4-H_Program/>
	21. California 4H website <http://4h.ucanr.edu/>
14. Adjourn Meeting – *Motion to adjourn Kelly Boesel, Second by Kara Garman, voice vote aye*

Attendance: Kelly Boesel (U), Barbara Nordin Elmer (PV), Gina Vaughan (RV/C), Jocey Thieman (RV Youth), Kristi Thieman (RV) Kaitlyn Meritt (LV Youth), Jennifer Lyon (LV), Kara Garmon (W), WendyLEe Beak (M), Teresa Ravella (FB), Nadine Boer (U), Lyn Anton (M), Linda Edgington (staff)

For next meeting –

Elections / appointments: for council officers, 2 members at large, teen advisory board, Expansion and Review Committee (1/3 teens, some representation of the disabled or families of the disabled, meet once a year, can also be the executive council)