Financial Forms

**Form 8.9 – Club Check Request Form**

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| --- | --- | --- | --- |
| Payee: | | For Treasurer Use  Check No. Date of Issue: Amount of Check: | |
| Address: | |
| Date Requested: | |
| Requested Amount: | |
| Budgeted Categories: | | | |
| Date | Description | | amount |
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TOTAL

Please attach **ORIGINAL** receipts for all expenses **(No reimbursement without a receipt or a completed Missing Receipt Form 8.10).**

Approved by:

Treasurer (print name) Signature Date

Community Club Leader (print name) Signature Date

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