

**Example 3.3 – Fundraising Approval**

All 4-H fundraising activities need prior approval from the county director. Return this form to your UCCE 4-H county office **prior to** the fundraising activity. Please attach additional pages as needed. You need to work with the 4-H YDP staff for any fundraiser that requires a Facility Use Agreement and Certificate of Insurance for the facility hosting the event.

**Please type or print all information provided.**

<b>4-H Club Name:</b> Clover 4-H Club	<b>Date:</b> 3/25/2014
<b>Contact Person:</b> Sam Garcia	<b>Phone:</b> 555-1234

**PART A**

<b>Date for Activity:</b> 5/25/2014	<b>Estimated Income:</b> \$150.00
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**Name and Address of Facility hosting the event (if applicable):**

**If the fundraiser involves serving food, please list the name of the 4-H adult volunteer who will be participating at the event and who has received annual food safety training from 4-H YDP staff (please print):**

**Outline the activity, including products to be sold or services to be rendered.**

The Clover 4-H Club will create handmade crafts and host a craft sale in the parking lot of Sam’s Grocery store to raise funds.

**Anticipated Use of Funds.**

The funds earned from the craft sale will be used to buy supplies, build and send care packages to military members serving overseas.

**Describe how the 4-H Name and Emblem will be used.**

The Clover 4-H Club will include the 4-H Name and Emblem on a flyer we have created to share with people in the community so more people will come to the fundraiser.



**PART B**

Are you doing this fundraiser in support of outside groups or organizations? (check one)

NO  YES

If you checked yes, please answer the questions below:

**What group or organization will this fundraiser benefit?**

Military Care Package Program

**How will this fundraiser benefit the group or organization?**

The goal of the Military Care Package Program is to make up care packages and send to military members overseas. This fundraiser will allow the club to help the organization to send and help even more care packages to help members in the military.

**Please describe how you determined what the needs of the group or organization are.**

We contacted the organization and asked what they needed help with. They said they needed people to build and send care packages. A 4-H youth in our club has a cousin that is serving in the military and wanted to send her a note to wish her well and some items that she really needs to help her while she is away. She made and wrote a card, built a box and filled it with needed things like toothpaste, deodorant, lotion and sent it to her. Other club members thought it was such a nice way to help someone out, they researched to see if there were any organizations that they could talk to and maybe send care packages to more members who need them. The club found the Military Care Package program and called them. They were really excited to have the help of the club. The program gave them the names of military members and the items that would really help them.

**What are you planning to do with the items or money collected in support this group or organization?**

With the money we raise, we will be able to buy the craft supplies to make and write cards with well wishes for the military members. We will also be able to build the boxes to send them items that they really need, such as deodorant, soap, shampoo, conditioner, lotion, toothpaste, mouthwash.

**We confirm the accuracy of the information provided above.**

<u>John Diaz</u>	<u>John Diaz</u>	<u>3/25/14</u>
Club President (print name)	Signature	Date
<u>Megan Jones</u>	<u>Megan Jones</u>	<u>3/25/14</u>
4-H Adult Volunteer (print name)	Signature	Date
<u>Chris Mahoney</u>	<u>Chris Mahoney</u>	<u>3/26/14</u>
4-H County Staff (print name)	Signature	Date
<u>Mary Thompson</u>	<u>Mary Thompson</u>	<u>3/27/14</u>
County Director or designee* (print name)	Signature	Date

