Mendocino County 4-H County Council

Minutes

April 18, 2015

9:00 am

UCCE Office 890 N Bush St., Ukiah Ca 95482

 Minutes code:

 Agenda item

 *Minutes from meeting*

 *Supporting documents included in Sec’y binder and generally distributed at meeting*

 Vote needed or taken

 Staff Report or Action item

Note: some agenda items were discussed and voted out of order for time considerations of guests and council members

1. Call to Order – 9:04 am by President Lyn Anton
2. Flag Salute and 4H Pledge – Tanner Whetzel (U), Lexi Davis (RV/C)
3. Introduction of Guests – Youth Presentations
4. Approval of Minutes – *see attached*
	1. *Correction – poultry proficiency was also handed out but not included in packer*
	2. *Motion to approve Minutes: Keely Ahders, second Heidi Ahders – voice vote approved*
5. Treasurer’s Reports – *see attached (Balance Sheet as of April 10, 2015 , Profit and Loss 7/1/2014 – 4/10/2015, Budget Narrative as of April 9, 2015*
	1. *Consolidation of two CD’s that were ready to mature were combined into one*
	2. *Report on Color me Green fundraiser – net approx. to date $2300.00 (still waiting on one more invoice and a final donation)*
	3. *Postal Archery Shoot – net approx. $2200.00 to date (still waiting on final invoices and income reports)*
	4. *Motion to approve Treasurer’s Reports – Julia Ravella (FB), second by Kristin Looney (RV), hand vote yes 19, no 0 -*
6. Reports by Youth
	1. Color Me Green – *Kylie Kornegay (U), Lexi Davis (RV/C), Tanner Whetzel (U), Keely Ahders (W) talked about their favorite parts, what they learned about being on the committee, the beauty of the location etc. Donations: Water bottles sponsored by NCO, Sunglasses Myers Apothecary, Friedmans – stakes for signs, Sparetime Supply $$, Happy Herb $$, Ukiah Co-Op $300 for healthy Snacks, Ready Set Go – timing and planning advise, Pamela’s Products – food, Hopland Fire and Tony DeLapo – first aid, Hopland Field Station – location discount, Gateway Realty - $$, County Council – start up funding*
	2. Youth Presentations: *Keely Adhers (W) – gold for Cultural arts and Interview. Keely gave an oral overview of the life of Schubert (sp?) and the piece she is performing – a serenade, the only one he ever wrote. Keely then performed*
7. Staff Reports – Linda Edgington
	1. Ethics Training – *Thursday May 14 6:15 @Ukiah 4H Office (Good for REF only) , State Fair (for all fairs) training Wed May 20 @ Redwood Empire Fair Fine Arts Building Time TBA*
	2. Community Leader Meeting *– mandatory for all clubs – when is best date? All clubs need to be represented, Round Valley may lose club status due to lack of participation, Anderson Valley is no longer a club due to lack of membership*
	3. All Star Advisors needed – *Needed for new All Star Team, need before All Star interviews before July*
	4. Proficiencies – lists of members working on their proficiencies are due from the individual Clubs and to the 4H office before April 30 – only ONE list from each club, preferably alphabetized. For complete proficiency guidelines see the website.
		1. *First year members can only do one proficiency, second year and up can do two proficiencies*
		2. *IF a cloverbud has been in the project for the year prior, THEN that person can do two proficiencies*
		3. *Have until Sept 30 2015 to complete proficiency and submit with signatures to the Club Leader*
		4. *Cannot complete proficiency unless on the list*
		5. *Cannot challenge the proficiencies but can do two levels*
		6. *Can do a proficiency even if not currently in the project – but had to have been in the project previously*
		7. *Proficiencies that are on the website or that were handed out in today’s packets can be used for the proficiency*
	5. Birding – *Leigh Hunt (U) and Linda Edgington went to a training on Nature Detective’s – new project two meetings a week for three weeks (June 22, 24, 29, July 1, 6, 8)*
	6. Clubs hosting/organizing County events – *we are having a problem with clubs hosting events, especially mostly animal clubs organizing non-animal events BUT the County still needs to put on these events. Discussion: pros and cons of each club host one County event per year. How to get more parental and member involvement/participation. Suggestion made for committee heads/chairs to develop a list of specific tasks needed and then either ask individuals directly or have staff send an email blast to all members with what is needed. Council recognizes difficulties in recruiting parents in outlying areas. Linda will no longer be able to organize and staff County events (presentation day, extravaganza, fair booths, ethics training, food day etc ) but will focus her time on training leaders. Suggestion made to ask people what they are interested in doing then put together inter-club committees to put on the event but have the event/activity hosted by a specific club. The committee would do the organizational work but the host club’s members would be the workers to put on the event (judges, room monitors, set up and tear down etc).*
	7. Discussion Meet – *four members together as a team discussing a topic – they are judged on their ability have a fair, open and honest discussion and come to a consensus on a topic, judges assign scores based on how well they have their ‘discussion’. Linda will get more information about this so leaders can take to clubs and see if there is interest.*
	8. New Proficiencies *– The following proficiencies were reviewed and approved by the I7R committee effective immediately: Shotgun Levels I –IV, Swimming Levels I – IV, Swine Levels I – IV, Food Preservation Level I, Rabbit Proficiency Levels I – IV, Poultry Levels I – IV, Beef Levels I – IV, Sheep Levels I – IV.*
	9. Pending Proficiencies – *Beekeeping was submitted and sent to I&R for review and recommendation. ?? What happened with goat proficiencies from last agenda (dairy, meat, fiber)?*
8. Old Business
	1. Record Books – *I&R Heidi Adhers (W), Barbara Elmer (PV) review of spread sheet of where to put events in your record book. This spread sheet was developed for judging to define where events go ie communication, community service, attendee vs chair etc spreadsheet can be sorted by event, pdr category, type of participation etc – helps to clear up confusion as to where to put entries and what areas the member might need more entries for. Clarification: If 4H is mentioned for a class or is a sponsor, then the event is a 4H event. Everyone read and submit: questions, comments, additions etc so the committee can review. However, what do we do with this document? Does it get submitted to the Council for approval? Are these according to State guidelines? Are these open to interpretation? Will need terminology definitions. All suggestions need to be submitted prior to I&R before next Tuesday April 21 at 5:30.*
	2. “Let’s Eat – Healthy Snacks and Starters” *Nadine Boer (U) This year’s event title “Healthy Snacks and Starters”. Little Lake Grange (Willits) October 3, 2015. Barbara Elmer will be making aprons for helpers and will need help making them.*
	3. Western Regional Leader’s Forum – *Linda Edgington and Nadine Boer (U) – really interesting – was hosted in Oregon but was transmitted via webinar but was only able to be viewed in the Ukiah office – would have been nice to know could have done it from home to make it easier for those who have travel restrictions. Covered effective meetings, working with teens, teens with disabilities, reaching teens with disabilities, Temple Grandin was one of the speakers, community service and bringing community service into your club life, there is a community service project where you purchase bags and use them to fill with \_\_\_\_\_ whatever you want to donate to a local non-profit ie shoes for foster kids, blankets for seniors, canned foods for food pantry, pet food for rescue centers etc*
	4. Presentation Day – *Teresa Ravella – planning meetings were held with the assistance of some high tech communication tools. There was a glitch to a couple of presentations due to office errors but the kids were allowed to do their presentations at a later date and be judged. Recommend we do a workshop for the kids as to what the different presentations really are as some were entered in the wrong category or members did not realise they had to talk in addition to an educational display. Hopefully the State will have better descriptions in the next manual. Presentation Day Manual will be updated this next year (2016) by the State. Also, we encourage those who are being judges to come to Presentation Day workshops to learn about the criteria for the presentations. A suggestion was made that judges who have not been part of the 4H program are sometimes overzealous in their comments and not offering as much constructive commentary as could be possible*
9. New Business –
	1. New Proficiencies – *those that were handed out last council meeting should have included Poultry – those were included in this meeting’s handouts – copies of proficiencies attached*
		1. *Beekeeping will be pulled from vote and submitted to I&R for review*
		2. *Motion to accept proficiencies Teresa Ravella, second Gina Vaughan, vote voice carried*
	2. Proposed budget for fiscal year 2015-2016
		1. *Enrollment fees assessed by the State for coming year 2015-2016 have increased to $38 for members, $14 for adult leaders. Request by treasurer to increase fees to $40 for members and $15 for leaders. Approval has been received by County Director Greg Giusti and Program Advisor to increase fees*
		2. *Budget was based on 380 members in case membership drops*
		3. *High 4H – Linda will send out email to all members to see if there is any interest in the teen members in re-activating this club and for what purpose.*
		4. *Anderson Valley club is now suspended affective April 18, 2015. In three years (April 18, 2018) if the club has not met the requirements to re-form, the club will be disbanded and the funds absorbed into the general county council fund*
		5. *Budget Narrative 2015-2016 changes to proposed budget*
			1. *Category 4 – Events – Need to add a category for Field Days $1000.*
			2. *Category 6a – Change title to “Meetings”*
			3. *Category 6b – increase expense to $150*
			4. *Category 9c – photo copy – decrease expenses to $250*
			5. *Category 10a – Fair Booth – decrease expenses to $200*
			6. *Category 10d – Fans – were fans used last year? Increased expenses to $500 for 400 fans Rhonda Brown will locate last year’s fans and coordinate distribution*
			7. *Category 12d- Laminating – increase expenses to $250*
			8. *Category 12e – Curriculum – new horse project info available,*
			9. *Category 14a – change title to Adult Leaders Meetings*
			10. *Category 14g – decrease expenses to $100*
			11. *Motion to approve submitted draft budget 2015-2016 with changes listed above Barbara Elmer (PV), Teresa Ravella (FB), no discussion, vote by hand yes = 15, no 0 (note – need to verify that this includes acceptance of Treasurer’s recommendations for dues increases)*
10. *Committee Reports*
	1. Fair Awards – *Nadine*: *Jim Brown (Mendocino County Fair) and Jennifer Seward (Redwood Empire Fair) will be taking over fair awards. Nadine prepared brochures and they were mailed out to all of last year’s donors.*
	2. Camp Steering Committee *– Kristen Looney – organizing is going great, staff includes: 2 directors, 5 deans, 37 Counselors and 60 CIT’s and Campers. Still have lots of openings for Campers. Final workshop list is not yet set but there will be many fun activities planned for the kids One activity will be to make stick horses for the Stick Horse Gymkhana Linda E will be having at the REF in front of the Junior Building…??? Were bylaws voted on at least camp steering meeting?*
	3. Fashion Review *- Linda Edgington - on the hanger judging is Friday May 1, model judging is Sat May 2 at Beverly’s Fabrics*
	4. MCJLAC / REF update – *Rhonda Brown – Beef weigh in has already happened, hogs, lambs and goats are upcoming. Tell Jo in the REF office how many books are needed. Buyers luncheon will be ½ hr erlier. Two lambs are needed for buyers luncheon BBQ. Signs up are needed for fair committees. All livestock except hogs will be processed at Redwood Meats. Camping and wrist band forms are available*
	5. I & R – *Needs a new chair as well as members from each club. I & R is the Incentives and Recognition Committee. This committee meets to discuss and draft for vote by the Council (in accordance with State guidelines) policies and procedures for such varied projects as Project Proficiences, Record Book entries and judging, scholarship requirements and applications, pins and awards for various contests and events, etc*
11. Club Reports
	1. Anderson Valley – *club has been suspended due to lack of enrollment, remaining funds will continue to be held by the council until the club re-forms or until April 18, 2018 (3 years) at which time the funds will be transferred to the County Council general fund*
	2. Coyote Valley – 3rd Fri 4 pm – Coyote Valley Education Center – *doing a swine project, some youth want to do sewing and arts,*
	3. Fort Bragg – 2nd Wed 6:30 pm– Presbyterian Church – *had second mtg, leaders have been directed to make contact with project members and projects are underway, look forward to hosting Presentation Day. First leader mtg coming up on Jn 13th*
	4. Long Valley -
	5. Mendocino Spartans – *Second Monday 4pm at Mendocino K-8 school in Mendocino – Dec no business mtg. Set up tables with crafts to donate to local organizations – potted plants, paper mache crafts, snacks,*
	6. Potter Valley – 1st Mon 7 pm – Methodist Church – *transition year, Sheryn Hildebrand stepping down as leader, Rhonda Brown is co-leader and taking over as leader, this month New Year’s resolution potluck, lots of new younger members (most are home schoolers), coat drive this month, every month bring loose change for charity, April 25th Rabbit and Cavy show at Fire Dept in PV*
	7. Redwood Valley/Calpella – 2nd Tues – 6:30 pm RV Grange – *hosted Fall Social, did Wreath Across America, last month community service brought in sewing machines and Christmas material, put gifts in them and donated items to Redwood Childrens Services. Coming Tuesday is awards potluck night, collected jackets last months*
	8. Round Valley – *1st Monday 5:30 at Eel River Charter School. 46 members, no community club leader, leaders are reporting directly to Linda,*
	9. Ukiah Shamrocks – 1st Thurs 6:30 pm Ukiah 4H office –
	10. Willits – 2nd Mon Blosser Lane Elementary School – (*sometimes 3rd Monday due to holiday) 7pm. Report by Keely Ahders, each family brought a dozen cookies, sorted onto plates and plates were taken to businesses that support 4H during the year also police and fire,*
12. Announcements
	1. Russell Preston Scholarship – applications were received and are in the review process to determine eligibility
	2. State Leadership Conference Scholarships are available
	3. State Fashion Revue and Field Day – May 30, 2015 – *on state website*
		1. Community service opportunities - Hats, pillowcases – *Barbara picked up some info. Hats can be knitted, sewn. Demonstrations, reviews, hands on workshops, contests, - whoever works on Extravaganza will want to keep an eye on this*
	4. REF weigh ins
		1. Beef weigh in already completed (2/29 – 4/7, results mailed to Michael Braught 4/7)
		2. Hogs, lambs and goats 5/28 – 6/6, mail by 6/9 to Michael Braught
	5. J&S Swine Showmanship and Clipping Field Day – June 20, 2015 8 am REFgrounds info Susan 357-0252
	6. I&R meetings 3rd Tuesdays 5:30 pm Ukiah 4H office
	7. All Stars – new advisor needed, have two new applicants
	8. Applications are being taken for a new 4H advisor just for Lake/Mendo Co to be housed in Ukiah office. FT position, Masters required, for info go to State website
	9. New staff member at Hopland Research Center – Hannah Bird
	10. Next Executive Council Meetings –
		1. *Wednesday June 10, 2015 – Ukiah 4H office 5:30 pm*
		2. *Wednesday August 26, 2015 – Ukiah 4H office 5:30 pm*
	11. Next Council Meetings
		1. Saturday July 11, 2015 – Fort Bragg – location tba –
		2. Saturday September 26, 2015 - Ukiah
	12. Redwood Empire Fair – Aug 6 – 9, 2015 – *theme “western round up”*
	13. Boonville Fair – Sept 18 – 20, 2015
	14. Mendocino County Events Rotation Calender 2015-2018
		1. Presentation Day: 2016 Potter Valley, 2017 Spartans, 2018 ??
		2. Sectional Presentation Day 2016 Mendocino County Willits, 2017 Lake County, 2018 ??
		3. Extravaganza (art, photo, craft and makers show) – 2016 ??, 2017 ??, 2018 ??
		4. Extravaganza (fashion review) – 2016 Coast, 2017 Inland, 2018 Coast
		5. Extravaganza (food event) – 2016 Coast, 2017 Inland, 2018 Coast
13. Refreshments
	1. Provided by Lyn Anton Mendocino Spartans
	2. July 2015 *Fort Bragg*
	3. September 2015 ???? *Redwood Valley*
14. Adjourn – *Motion by Teresa Ravella, second Travis Whitcomb, voice vote all in favor*

Attendance: Kelly Boesel (U), Nadine Boer (U), Julia Ravella (FB) (youth rep), Teresa Ravella (FB), Travis Whitcomb (LV), Paige Whitcomb (LV), Lindsey Whitcomb (LV) (youth), Keely Ahders (W) (youth), Heidi Ahders (W), Tanner Whetzel (U) (youth), Tascha Whetzel (U), Gina Vaughan (RV/C), Lexi Davis (RV/C)(youth), Kristen Looney (RV/C), Kylie Kornegay (U) (youth), Lyn Anton (M), Barbara Nordin Elmer (PV), Rhonda Brown (PV), Amanda Pulawa (CV), Luis Acosta (CV) (youth)

Follow up notes:

Linda Edgington: Kelly B needs a copy of bylaws to include with minutes

Lyn Anton: discuss Teen Advisory board as per bylaws

Need copies of financial reports from recent events to include with next meeting’s notes

 Color Me Green, Postal Shoot, ??

Attached documents:

* + Original Agenda
	+ Attendance sign in sheet
	+ Minutes October 4, 2014 with corrections
	+ Treasurer’s Reports (Balance Sheet April 10, 2015, Profit and Loss July 2014 – April 10, 2015 Budget Narrative 2015-2016 proposed
	+ Thank you letter from Color Me Green committee members
	+ Proficiencies
		- Shotgun Level I-IV
		- Swimming Level I-IV
		- Swine Level I-IV
		- Food Preservation Level I
		- Rabbit Level I – IV
		- Poultry Level I-IV
		- Beef Level I-IV
		- Sheep Level I-IV
		- Bee and Beekeeping Level I-II
	+ Record Book Sample PDR Guidelines April 2015
	+ Handouts
		- J&S Swine Showmanship and Clipping Field Day
		- Project Proficiency Application
		- Jane Amundson Memorial Scholarship
		- North Coast Junior Meat Goat Show
		- Range and Natural Resources Camp
		- Nature Detectives Birding Project
		- Botanical Gardens Retro Sunday event
		- Things to take back to your clubs
		- Mendocino Roundup April 2015