Mendocino County 4-H County Council

Agenda

January 10, 2015

9:00 am

UCCE Office 890 N Bush St., Ukiah Ca 95482

 Minutes code:

 Agenda item

 *Minutes from meeting*

 *Supporting documents included in Sec’y binder and generally distributed at meeting*

 Vote needed or taken

 Staff Report or Action item

1. Call to Order – *at/by 9:07 am by Lyn Anton*
2. Flag Salute and 4H Pledge – *by Keely Adhers (FB), Ericka Boesel (U)*
3. Introduction of Guests – New County Council Board : President Lyn Anton, Treasurer Nadine Boer, Secretary Kelly Boesel , Youth guests: Casey Looney (RV/C), Shannon Whetzel (U), Kenzie Kornegay (U), Holly DeWall, Dylan DeWall, Jonathon Hunt (U), Ericka Boesel (U), Madeline Cline (U), Keely Ahders (W). Adult: Amy Harper (U)
4. Approval of Minutes – *see attached*
	1. *Correction of name spelling to: Keely Ahders*
	2. *Make sure all club meeting dates and time are included*
	3. *Motion by Keely Ahders to approve with corrections. Second by Heidi Ahders. Voice vote approved*
5. Treasurer’s Reports – *see attached (Balance Sheet as of Dec 31, 2014, Profit and Loss 7/1 – 12/31/14, Budget Narrative as of Dec 31, 2014)*
	1. *Need volunteers to audit year end: Heidi Ahders, Barbara Elmer*
	2. *Budget Narrative Q: Anderson Valley $786.03 – on hold for that club*
		1. *Q: about unclaimed scholarship for*
6. Reports by Youth
	1. Summer Camp Scholarship recipients. Ericka Boesel (U), Holly and Dylan DeWall
		1. *All youth gave very nice and detailed reports on their experiences, the friends they made, what activities they liked best, the great food at camp, some personal successes, what they learned and what they made at camp.*
	2. All Star Report – Madeline Cline (U),
		1. *This is her second year. Focus this year: promoting the program, showing up at events (county council meetings etc), helping at community events, speaking at club meetings. Ran a Presentation Day workshop and will be working with committee to make sure everything is organized for Presentation Day.*
		2. *Will be speaking at PV next month – how much time is needed? About 5-10 mins*
		3. *Advisor is Leslie Elmer. She wasn’t really available (due to fire season) until Dec but is picking up involvement.*
	3. WHY Conference Report – Ava Mortier(U), Ella Nelson(U), Keely Ahders(W)
		1. *“Why Help Youth” Keely Ahders, Youth Director – helped plan and develop theme “Hidden Treasures of Leadership” Logo of shirt was designed locally and scanned into sweatshirt for staff. All counties were represented with interesting names ie Mendocino Mauraders. Camp = ages 6-12th grade, Had beer goggles which simulate intoxication to participants can experience being drunk and dangers of drunk driving, fire depts. Came and did presentation, excellent camp cook “Ralph”, Red Cross team did disaster preparedness, Archery instructor did contest – if you shot the balloon you got a $1, one member got $8, Next year’s dates” TBA – over seen by North Section, hopefully late Sept, early Oct. Next year’s committee is Lassen County so will probably be over there. 70-75 total attendants this year. Little less than previous but prob due to last minute date and location changes. Location was BEAUTIFUL! Cabins heated, large commercial kitchen. Any problems with getting behind in school work? Most youth were in bed early and lights out by 10 or 11 so no real problems. Had additional female and male adult deans to help manage challenges that arose.. Did any youth receive scholarships? None had applied so $600 still available. For Future: there are funds available to help pay for youth to attend leadership opportunities. Generic application is online (one for summer camp, one for generic leadership opportunities)*
	4. Wreaths Across America – *Shannon Whetzel (U), Kyle Rogers (RV/C), Kenzie Kornegay (U), Casey Looney (RV/C) co-chairs for Ukiah/RV/C* *Wreath Across America*. *Kenzie sang National Anthem at the ceremony. 776 wreaths this year – hope to get more next year. Ukiah and Redwood Valley/Calpella split funds from wreath sales ($5 per wreath) Great response from the community. Clubs were amazed that 4H was more than fair and animals. Presentation to Nadine of a photo album. Slide show: proclamation from the county of Wreath Across America Day in Mendocino County, photos from different ceremonies. PV had 125 veterans/wreaths, PV did their Wreath event with all proceeds going to wreaths and none to club, wreaths are still on display. Wreaths were delayed due to poor weather across the country so Ukiah did their ceremony on Dec 13 with flags to act as place holders then members laid the actual wreaths at a later date. Note that there were many veterans in attendance wearing insignia of their units on caps etc*
	5. Hopland Field Station – Jonathon Hunt (U) *12 yrs old, In November 15-20 in attendance at Hopland Field Stattion. Cut up old irrigation piping that had been used to water new trees, cut up pipe and carried away, then went to old Indian Site to look for artifacts, He found a rock that loked like someone had been carving to make a tool, got to see different kinds of Oak Trees*
	6. National Science Experiment – Rockets to the Rescue – Duncan Cline (U) *Report given by Linda Edgington – had about 40 kids in attendance most were Cloverbuds, Catrenia Tindall had Cloverbuds and they had a great time. Had someone from NASA in attendance*
7. Committee Reports
	1. I&R – Barbara Elmer
		1. Membership information: Gina Cline(U), Gina Vaughan(RV), Barbara Elmer(PV), Heidi Ahders(W)
			1. Recruit add’l members – one from each club
			2. Gina Cline stepping down as chair
		2. Record Book clarifications – I&R
		3. Misc – *Have new proficiencies for I&R to vote on. Want someone from each club to work with committee on record book. If club has events, get a description to I&R to make sure youth are placing participation in correct place in record books. Need sample books from each club (of over-achievers) to use as a working document to create a uniform standard for placing entries. Clarifying what constitutes special activity and what is part of regular duties/experience ie talking with people in barns is not a separate entry but part of showing animal. Found some clubs are inconsistent (more lenient, more strict) on what counts as an entry and where to put entry. Also, if there is a discussion as to what is allowed in record books and where to put them, make sure there is a conversation with members. Want to encourage members.*
		4. *Meet 3rd Tuesday of month at 5:30 Ukiah 4H office. Can also meet via skype. Need one person from each club to attend and report back to clubs*
	2. Camp Steering – Kristen Looney (RV) *First Counselor mtg Feb 18 630 pm at Ukiah 4H office. Director: Shannon Whetel, Casey Looney. Deans: Cooper Johnson, Garrett Chase, Ashley Hautala. Sabrina McCarty. Ambassador Adrian Lowe. No Cloverbuds this year. Theme “Rodeo” .Program/Workshop director Lou Derr. Linda Edgington/Leigh Hunt would like to do birding project/workshop as part of camp “Nature Detectives”.*
		1. June 25 – 29, 2015 – *Applications for Camp Counselors are due Feb 27, 2015, Camp CIT Applications due March 3, 2015, Applications for Campers are due March 1, 2015 for early bird, (registration is limited so apply early), Adult Chaperone Applications are due Apr 17, 2015*
		2. Camp Masonite Navarro
		3. *Misc – when leaders are there as staff, who pays for their fees – should be club they are representing regardless where they are working. Camp bylaws are being voted on this next month.*
	3. MCJLAC – Sheryn Hildebrand (PV) – *Next mtg January 19 2015 7 pm at Willits High School FFA room. Voting for members at large, secretary this next mtg, Bylaws being voted on,*
	4. Mendocino County Fair Awards – Nadine Boer
		1. Reports on accounts balances – *see attached, includes in kind donations, misc sponsors,*
		2. Need new chair – *at next MCJLAC mtg it will be announced that if no one steps forward to chair or be on committee, awards will be reduced to monetary awards only and no gift items or trophies*
		3. History of Fair Awards
		4. *Discussion – do we want to continue awards? Do we want to look for someone outside of 4H as if we get a parent they will be missing their kids performance. BUT must be sending out sponsorship letter requests now in order to get businesses at start of new fiscal donation cycle. Were able to get most donations by May so had a better budget to work with. No discussion or vote needed as this is not a 4H function. Storage is needed to store ribbons and trophies etc*
	5. Presentation Day Workshop Committee – All Stars – *Madeline Cline – was able to help at last minute due to date change. Had about 16-18 attendees with all ages represented. Kids were engaged and enjoyed the day. Covered different types of Presentations, had activities , demos of educational displays etc.*
	6. Pumpkinfest – 4H participation was cancelled
8. Staff Reports – Linda Edgington (Program Rep)
	1. *Animal Welfare proficiency series – got different pins for each activity/specie*
	2. *Will not need to do ethics training in future as bio-security and animal welfare series will take the place*
	3. *Too difficult for most youth, state needs to re-write curriculum. Very time intensive for staff to prepare and youth had extensive homework to do then bring back to next mtg, Curriculum will be re-written and re-distributed*
	4. *New proficiencies are attached to minutes*
	5. *Banner Club: Clubs must turn in Secretary books, Treasurer Books, Historian Books and Club planning guide along with all reports at end of year. Clubs that have turned in completed works are eligible to be awarded a “banner club”. This year’s awardees: Ukiah (2nd year), Mendocino (2nd year), Fort Bragg (7th yr). Clubs were given embroidered table banners to hand at meetings and events*
9. Activity Reports
	1. Eel River Clean up – *collaborated with PV tribe, had approx. 70 people in attendance, 4H was represented, tribe was thrilled and made nice power point*
	2. 4H Week window decorating contest
		1. Location of participants
			1. Fort Bragg (Haywire and the Furniture Store)
			2. Ukiah (Farm Supply, Heidi’s Yarn Haven, Rainbow Ag, ??) – *also the Barkery, Library, Pacific Outfitters*
		2. Winners – Ukiah won $100
	3. Fall Social – Ericka Boesel (U) – *was really fun, food was good, liked candies on table, fun to watch the dance games, would be better to have more attendees, would like a smaller space for people, darker floor for dancing, would like lasers for dancing etc, Thanks to RV for hosting (Cheryl Edgar chaired), will consider helping organize next one.*
10. Old Business
	1. WHY Conference – Heidi Ahders (W)
	2. State Leaders’ Forum (SLF) – Heidi Ahders (W), Barbara Elmer (PV) *Held in Sacramento, made flowers wrapped around wires as an activity, CD from SLF will be available in library, speakers were fabulous esp Mark Thompson, willing to do motivational workshops (possibly at n/c), speech is on YouTube. Next Year in San Diego at UC Irvine 11/6-8, 2015 “Keeping it Fresh”. Scholarships are available for attendees. Next year organizers are trying to do a digital online portion for part of the conference to encourage more participation*
	3. Tractor Supply 4H week promotion – Sheryn Hildebrand (PV), Teresa Ravella (FB) *Sheryn – did a table at Tractor Supply*
	4. Livestock Expo (Feb 7, 2015) – Sheryn Hildebrand (PV) *Only have 35 paid attendees, frustration with sign ups, need to make a decision whether to cancel event. Deadline for signup was not included on all forms sent out. ALL events need to have firm sign up dates / deadlines to allow time for producing a quality event.* Discussion: how to fix in the future?
		1. Attendance ‘requirements’
		2. Ethics training – *recommend should have an expert within each club to do ethics training at the club level BUT if need State training need to schedule that separately. How to record attendance? Sheryn will send out power point for clubs to make as their own. Once a member attends an ethics training, send a list to Linda Edgington so she can put in the online system. Linda Edgington will email a list of those who are eligible (have attended ethics training) to Community Club Leaders and Co-Leaders*
		3. ***THIS EVENT WAS CANCELLED DUE TO LACK OF ADVANCED REGISTRATIONS***
	5. “Color Me Green” 5K run – March 28 - Gina Vaughan (RV), Linda Edgington
		1. Logistics update – *Event March 28, 2015 10 am at Hopland Field Station, first planning meeting Monday Jan 12 6 pm at Ukiah 4 H office. Running event as a Countywide Project so if any members are interested they can sign up as a project. After mtg will have online registration, facebook page etc. This is an all-age event. NOT a race, just an event.*
		2. Budget update – *Dye (25#/$90), Sunglasses, T-Shirt, Water bottles,*
		3. Request for funding – *based on estimated 100 participants (no cancellation minimums) estimated costs $1500.00. Entry fee (TBA), Entry fees? $15-20 for youth, $20-25 for adult, more $ closer to event. Where in budget would funds come from? We have $2000 budgeted to copy machine but we were overcharged and are due a refund due to a malfunction in the machine. We should be getting a refund or a credit for copies used since then but not yet confirmed (line item 15), also have avail training budget (line 17),*
			1. *Motion by Sheryn Hildebrand to fund up to $500 to be taken from above accounts, Second by Kristen Looney. Hand count 14 yes, 0 no*
		4. Countywide Club project – *youth will be involved in planning and organizing, there will be at least 4-6 mtgs, each mtg will have a topic ie healthy eating, proper race preparation etc. Want to have at the race end (Rod Shippey Hall) a booth about each project at race end would be a good promotional tool for 4H.*
		5. Next meeting – Monday January 12, 2015 6 pm – Ukiah Office
		6. Misc – *rain or shine event, discussion pending on event fees, will be decided on at next mtg, sunglasses will be handed out to prevent damage from dye throwing, Dye is environmentally friendly cornstarch (colored). Event will have all shades of green. $90 for 25#, $360 for bulk dye. Takes about a week to ship dye. Can dress in a costume, wear lots of white to show up dye, need to secure photographer, working with Ukiah 20-30 club to help out event, NCO helping out also, took a tour of Hopland Field Station to see possible routes, working with local businesses to d as much of the work as possible ie tshirts, working on sponsorships*
	6. *“Let’s Eat – Healthy Snacks and Starters”*
		1. Date of Event – October 3, 2015 – Little Lake (Willits) Grange (291 School St)
		2. NOT a countywide project (as reported earlier) – *Not a project but according to State I&R rep Madeline Cline (U) , members can complete a JR/Teen Leaders form for participation BUT must be in on planning, organization, work etc, attendance will be taken*
		3. Logistics update -
		4. Budget update – *Cost of Grange is $100 for first hour then $30 per hour (6 hrs est) thereafter, kitchen use is $16 per hour (negotiable) (est 4 hours)*
		5. Funding request – *Grange requires a $300 deposit to secure location for Oct 3, 2015 – Sheryn Hildebrand motion to fund up to $500 (taken from budget line item 15)to fund event, Second by Heidi Ahders. Hand Vote Yes 13, no 0*
		6. Next meeting date Thursday January 22, 2015, Little Lake (Willits) Grange *– 4pm*
		7. *Four parts to program - Attendees will bring donated food item (this is admission fee)*
			1. *There will be kids stations for younger members – need volunteers*
			2. *Educational video – need teen leader with experience to run equipment*
			3. *Food Fiesta – participants will bring a snack or starter to be judged (need volunteers to judge), this will last all day while other activities are happening*
			4. *Educational Stations: fast smoothies, healthy snacks, hand washing, food jeopardy, etc*
			5. *Guest Chef –*
			6. *Grand Finale – presentation of awards, stipend to chef, sit and eat!*
			7. *Need more teen volunteers ages 12 and up to run stations as they wish, need 4 or 5 younger members to be greeters and guest aides (give directions), will be meeting at the Grange to become familiar with event location*
	7. Attendance requirements (per bylaws) for officer positions / council – Lyn Anton (M) *How do we handle leaders volunteering to perform some duties of county council office – what are attendance requirements? Lyn did research in current bylaws (see attached document*). *Bylaws allow for Teen Advisory board – will discuss at next Executive mtg*
	8. Western Regional Leaders’ Forum (WRLF) – Linda Edgington
		1. January 27, February 12, March 2, 2015 – *6:30 pm*
		2. Ukiah 4H Office
		3. Other locations can join in but must have hardwired internet connection (not wireless)
		4. *First mtg topic “Youth Connect: At Great Meetings”. Must be hardwired in as participants will be given project to work on and report back to group. Must be hardwired so connection is not lost. Will be working with participants in Hawaii, American Samoa. Also need projection capabilities*
11. New Business
	1. Presentation Day 2015
		1. March 7, 2015 – Fort Bragg – Michelle Norvell (FB) and All Stars – *Michelle (FB) chairing event at Dana Grey Elementary School. Two teen leaders in FB to assist as well as All- Stars Madeline Cline and Julia Ravella. Considering judges training evening prior to help alleviate schedule problems in the am, reaching out to city council, retired teachers sorority, American legion etc to help promote this event, be judges, highlight 4H opportunities and give youth new ideas etc*
		2. Location pending – *Dana Grey elementary*
		3. Committee – (Madeline Cline (U), Julia Ravella (FB), Lane Norvell (FB)
		4. Sectionals in Eureka – date and logistics pending = *still listed on website as TBA*
		5. *Misc : Topics for Presentation Day on State website. Need more room hosts, Deadline Feb 23 2015 to sign up, taking sign ups for older members (14yrs) to do ‘judging’ for primary members,*
	2. Extravaganza 2015
		1. RV/C and PV joint committee Sheryn Hildebrand and Kristen Looney – chair?? - *pending*
		2. Location / logistics report - *pending*
		3. May 2, 2015 – *confirmed, entry date deadline pending*
		4. *Misc – poster contest and cookie contest – Sheryn and Kristen will make sure chairs will have specifics out by end of January*
	3. Spring Social 2015
		1. Need host – *pending, Nelson Family has offered barn, Mendocino Spartans will consider sponsoring, want to consider having on coast so they can more easily attend, date? TBA,*
	4. Proficiencies
		1. List of names applying for proficiencies due April 30, 2015
		2. New proficiencies (I&R) to review/vote
			1. LINDA – need list of pending proficiencies and levels – *see attached*
				1. Beef Proficiency – Level 1-4
				2. Bee and Beekeeping – Level 1-2
				3. Rabbit – Level 1-4
				4. Foods/Cooking and Nutrition – Level 1-4
				5. Shotgun – Level 1-4
				6. Goat Proficiency (Dairy, Meat, Fiber) Level 1-4
				7. Swine – Level 1-4
				8. Sheep – Level 1-4
12. Club Reports
	1. Anderson Valley - *pending*
	2. Coyote Valley – 3rd Fri 4 pm – Coyote Valley Education Center – *doing a swine project, some youth want to do sewing and arts,*
	3. Fort Bragg – 2nd Wed 6:30 pm– Presbyterian Church – *had second mtg, leaders have been directed to make contact with project members and projects are underway, look forward to hosting Presentation Day. First leader mtg coming up on Jn 13th*
	4. Long Valley -
	5. Mendocino Spartans – *Second Monday 4pm at Mendocino K-8 school in Mendocino – Dec no business mtg. Set up tables with crafts to donate to local organizations – potted plants, paper mache crafts, snacks,*
	6. Potter Valley – 1st Mon 7 pm – Methodist Church – *transition year, Sheryn Hildebrand stepping down as leader, Rhonda Brown is co-leader and taking over as leader, this month New Year’s resolution potluck, lots of new younger members (most are home schoolers), coat drive this month, every month bring loose change for charity, April 25th Rabbit and Cavy show at Fire Dept in PV*
	7. Redwood Valley/Calpella – 2nd Tues – 6:30 pm RV Grange – *hosted Fall Social, did Wreath Across America, last month community service brought in sewing machines and Christmas material, put gifts in them and donated items to Redwood Childrens Services. Coming Tuesday is awards potluck night, collected jackets last months*
	8. Round Valley – *1st Monday 5:30 at Eel River Charter School. 46 members, no community club leader, leaders are reporting directly to Linda,*
	9. Ukiah Shamrocks – 1st Thurs 6:30 pm Ukiah 4H office – *Did Wreaths Across America, Gourd project coming up for anyone that is interested, Ukiah is doing a hybrid meat goat project*
	10. Willits – 2nd Mon Blosser Lane Elementary School – (*sometimes 3rd Monday due to holiday) 7pm. Report by Keely Ahders, each family brought a dozen cookies, sorted onto plates and plates were taken to businesses that support 4H during the year also police and fire,*
13. Announcements
	1. Project Learning Tree – cancelled – resch March 14, 2015 – *Hopland Field Station. Different types of projects on forrest and ecology etc.*
	2. State Ambassador Application – deadline Feb 16, 2015 – *Don’t currently have one, last was Lezlie Elmer, represent at State Field Day, help at Field Days, Help organize State Leaders’ Forum/Conference etc (next one in Irvine)*
	3. Cal Focus – June 19 – 23, 2015, - *for teens 8th grade and above, in Sacramento, covers constitution/government. $1500 set aside to attendance fees, have to learn info ahead of time, send out packets of information for youth to cover before attending, go to tourist areas also,*
		1. Reg due March 31, 2015
	4. Washington Focus – June 28 – July 4, 2015 -
		1. Reg due Dec 15, 2015 – *correct date to 2014*
	5. State Fashion Revue *and Field Day* – May 30, 2015 – *on state website*
		1. Community service opportunities - Hats, pillowcases – *Barbara picked up some info. Hats can be knitted, sewn. Demonstrations, reviews, hands on workshops, contests, - whoever works on Extravaganza will want to keep an eye on this*
	6. 4H Beekeeping Essay Contest – due Feb 6, 2015 -
	7. Next Executive Council Meeting – Wednesday March 18, 2015 – *Ukiah 4H office 5:30 pm*
	8. Next Council Meetings
		1. Saturday April 18, 2015 - Ukiah
		2. Saturday July 11, 2015 – Fort Bragg – location tba – *pending, last time Town Hall was $60, Lyn will check on avail of K-8 school (no cell service)*
		3. Saturday September 26, 2015 - Ukiah
	9. Preston Scholarship Applications – due April 15, 2015
	10. Redwood Empire Fair – Aug 6 – 9, 2015 – *theme “western round up”*
	11. Boonville Fair – Sept 18 – 20, 2015
14. Refreshments
	1. Provided by Mendocino Spartans January 2015
	2. April 2015 ???? *Potter Valley*
	3. July 2015 ??? *Fort Bragg*
	4. September 2015 ???? *Redwood Valley*
15. Adjourn – *Motion by Sheryn Hildebrand to adjourn, Second Heidi Ahders, voice vote approved*

Attendance: Kelly Boesel (U), Ericka Boesel (U), Keely Ahders (W), Heidi Ahders(W), Jonathon Hunt (U), Nadine Boer (U), Lyn Anton (M), Amy Harper U), Rhonda Brown (PV), Gina Vaughan (RV/C), Amanda Pulawa (C), Madeline Cline (U), Kristen Looney (U), Kristi Theiman (RV-Covelo), Jocey Theiman (RV-Covelo), Michelle Norvell (FB), Linda Edgington Staff, Dewall Kids, Sheryn Hildebrand (PV)

Follow up notes:

Linda Edgington: Kelly B needs a copy of bylaws to include with minutes

Lyn Anton: discuss Teen Advisory board as per bylaws

Attached documents:

* + Attendance sign in sheet
	+ Minutes October 4, 2014 with corrections
	+ Treasurer’s Reports (Balance Sheet Dec 31 2014, Profit and Loss July – Dec 2014, Budget Narrative 2014- 2015 as of Dec 31 2014
	+ Thank you letter from Ericka Boesel for 4H summer camp scholarship summer 2014
	+ 2014 Junior Awards sponsor list and financial report
	+ County Presentation Day registration form
	+ Livestock Expo sign up form
	+ 4H Beverage Guidelines
	+ WRLF 2015 sign in info
	+ Jan 10 2015 information to take back to clubs
	+ Summer Camp Registration info (Counselor, Dean, Director and Ambassador App, CIT App, Camper Reg, Adult Chaperone App)
	+ Proficienices
		- Beef 1-4, Bee 1-2,Rabbit 1-4,Foods/Cooking 1-4,Shotgum 1-4, Goat 1-4, Swine 1-4, Sheep 1-4
	+ Mendocino County Historical Journal Vol 52 #2, June 2013
	+ 4H Leaders Directory 2014-2015