**Mendocino County 4-H County Council Meeting Minutes**

**Saturday April 7, 2018 9:00 am**

**County 4-H Building, Ukiah**

Officers Present: President Jami Vallejo (U), Vice President Leigh Hunt (U), Secretary Devon Jones (U), Treasurer Barbara Nordin-Elmer (PV)

Staff: Car Mun Kok, 4-H Youth Advisor and Tannis Boyd

1. **Call to Order** – *at 9:10 AM by President Jami Vallejo (U)*
2. **Flag Salute and 4H Pledge** – lead by Devon Jones (U) and Barbara Nordin-Elmer (U)
3. **Introductions**
4. **Approval of January 6, 2018 Council Minutes** –
	1. *Motion to approve as written by Travis Whitcomb (LV) and second by Barbara Nordin-Elmer (PV). Voice vote aye carries, no none*
5. **Youth Reports**: None
6. **Treasurer’s Reports** –
	1. Approval or amendments: Julie Yager (M) and Aimee Shields (RV/C) approved the treasurer’s report
	2. Liability Accounts: Guide Dogs, Hi 4-H, Shooting Sports

Shooting sports: Looking into potentially replacing the 4-H rifles that were lost in the October fires, but the inventory needs to be reviewed in order to determine replacement value. Car Mun Kok will work on providing information on the rifle inventory at the July Council Meeting.

Guide Dogs: It was recommended by Jeanette Hallman (PV) to leave the money designated to the guide dog project and she will contact someone that she knows that works with guide dogs to see if they may be interested in doing a guide dog project.

Hi 4-H/Teen Leadership Activities: Hi 4-H has not been active since 2015 but can be used toward teen leadership activities. The clubs were encouraged to consider means of using this money perhaps for a Hi 4-H project for next year.

* 1. Generator purchase update: quotes for Honda generators (inverter technology with companion generator and connector cable kit), were reviewed. The three quotes were from Rainbow Ag ($2111.13), Hillside Honda ($2198.63), Hare Creek Nursery ($2443.74).

The current budget for generator purchase is $2000, so there would be a need for approximately $300

needed to cover the expense.

Jeanette Hallman (PV) made a motion to make up the difference of the purchase of the generator up the $300 from account 7E, 4-H Animal Field Days. Catrenia Tindall (U) provided a second. The motion carried by hand vote with all in favor and none opposed.

There was discussion of developing a maintenance fund for the generator within the budget or perhaps charging a basic fee for the use of the generator by the clubs in order to cover the generator maintenance. Car Mun Kok will look into the ability to charge a minimal fee for 4-H equipment use.

It was also discussed that use instructions be developed to be attached to the generator so that all of those who use it are familiar with how to properly operate the generators.

Devon Jones (U) volunteered to go to Rainbow Ag to see if the quote is still current or needs to be adjusted asking for any 4-H discounts, warranty cost, etc. If the cost exceeds $2300, then she will work with 4-H staff to send out an email to approve additional cost.

1. **Staff Reports** – Car Mun Kok
	1. Enrollment Fee: The state 4-H fees are proposed to continue to increase over the next few years with the explanation to cover administration costs and the licensing fees for the online state 4-H system.

2019-2020: youth $58/year; adult $20

2020-2021: youth $62/year; adult $20

2021-2022: youth $66/year; adult $20

* 1. Lesson Study: Car Mun Kok discussed that she has some monies available to provide funding for lesson study planning/curriculum review for project leaders. Car Mun will send out an email with additional information.

c. 4-H Year: the state 4-H year is July 1-June 30 and the Mendocino County 4-H year is September 1-August 31. The state deadlines are important to remember for financial reporting to the state.

d. Financial Reporting Deadlines: Need to schedule the yearend financial review (July 1, 2017-June 30, 2018) and annual budget (July 1, 2018-June 30, 2019) to be submitted by the end of July 2018. Barbara Nordin-Elmer (PV) will work to schedule the year end council financial review.

President Jami Vallejo (U) suggested that the draft budget for 2018-19 be prepared to be presented to the I&R committee at the May 15th meeting. Barbara Nordin-Elmer (PV) agreed and will work to provide a draft budget in May.

e. Cal Focus: June 22-June 26 in Sacramento. Government experience for 4-H members 14 years of age or older. Barbara Nordin-Elmer (PV) discussed the Cal Focus past experiences. Car Mun will send out the online link. The cost is $672/attendee and the registration deadline is May 21st.

f. Mendocino County 4-H Director Position: The position is currently open and will remain open through May 1st and Car Mun will send out the link for the position description.

1. **Committee and Other Reports**
	1. Governance Committee

ii. County 4-H Policy Revisions: The Governance Committee has started to review the current policies to make revision recommendations at a future Council meeting. The policy redline version was distributed to those in attendance at the meeting and they were asked to review for final approval at the July Council meeting.

* 1. I&R Committee:
		1. Friends of 4-H Plaques: the I&R Committee has compiled a list of community supporters that should be recognized by the County Council for contributions to the 4H program. Devon Jones (U) is working on developing the certificates and will finalize with Car Mun Kok.
		2. Proficiencies: Barbara Nordin-Elmer (PV) has updated the proficiencies for bee keeping and quilting. Those will be uploaded to the 4-H website.
	2. Camp Steering – At the local level, the camp committee is meeting the 4th Wednesday of each month from 6:30 to 8:30 PM at the County 4-H Office in Ukiah. The current schedule for 2018 camp is July 1st through 6th and the theme is “Out of this world”. The cost is $250 for the whole week and the final payments are due by May 11th. Scholarships are available.
	3. MCJLAC: The next meeting is on April 9th at 6 :30 PM at the ag classroom in Willits. Travis Whitcomb (LV) discussed the issues with using electronic ID tags for animals and have opted to go with standard tags. New hog panels/pens have been ordered and should be available for the fair. They are trying to organize a committee for the buyer’s breakfast. Participants will be allowed to show market heifers this year, but the heifers will be included in the market steer classes. For 2019, the market heifers will be separated into their own classes. They are also looking into market ducks.
1. **Old Business**
	1. Appointments of Mendocino County 4-H Council Officer Positions for 2017-18

i. Jami Vallejo (U) asked for the clubs to consider finding some volunteers to help to fill the two vacancies for the Member At Large positions to work on increasing the diversity of clubs that are represented on the County Council

ii. Attendees were reminded of the upcoming elections in July and that it is important to try to encourage others to consider participating.

 b. Mendocino County 4-H Events

* + 1. Extravaganza – April 14th at Noon at the Little Lake Grange. The Willits Club is hosting and will include stills, food and fashion revue. Tannis Boyd encourages all those present to submit the club entries for extravaganza on time. There are about 100 entries that have been submitted.
		2. Presentation Day – The original presentation day on March 3rd was cancelled due to lack of participation (only 8 signed up). Three participants will be judged today following the Council meeting.

Area Presentation Day will be at Del Norte High School in Crescent City on April 21st and registration closes on April 18th.

State Presentation Day is June 2nd at UC Davis and registration closes on May 14th

* + 1. Color Me Green Fun Run – Long Valley 4-H rescheduled the Color Me Green from March 17th to May 26th at the Laytonville High School. Since May 26th is Memorial Day weekend, it was decided to look at rescheduling for October during National 4-H week at an alternative location. Andrea Firks (LV) will be asked by the Whitcomb’s (LV) to see if she wants to continue to be the lead for this project. Car Mun Kok will look into the ability to accept cash or checks payments.

It was suggested that the Color Me Green run, as a County Council fundraiser, be assigned to one club to coordinate, but the various responsibilities for organizing the run can be distributed to all of the other clubs.

* 1. Other Old Business: None

X. **New Business**

a. Thank you for Linda Edgington: Some suggestions were a thank you event to show videos/pictures of Linda; putting together a “thank you” note book; online picture book; etc. The goal would be to have a presentation for her at the awards ceremony at the fair in August.

Leigh Hunt (U) made a motion that the fair awards committee/fair management be contacted to schedule time at the Redwood Empire Fair awards ceremony in August to recognize Linda. Lindsey Whitcomb (LV) provided the second. The motion carried

Catrenia Tindall (U) will talk to Nathan Hayes about putting together a video as a gift and

Jeanette Hallman (PV) will look into the costs of Japanese Maple as a gift idea.

 b. Preston Scholarship application update: the application is available on the county 4-H website

 and applications are due on May 1st. Club representatives were reminded to use the current

 version of the application.

 c. Ethics Training:

 Mendocino County Fair Grounds at 6 PM: June 1st. Stacey Anderson is the contact.

 Anderson Valley High School at 6 PM at April 17th and May 29th. Beth Swehla is the contact.

 Ukiah High School at 6:30 PM May 2nd and June 6th. Sadie Demarta is the contact.

 Tannis Boyd will contact Tina Wilson (C) to see if she would be willing to put on an ethics

 training concurrently during the upcoming Covelo FFA Beef Field day on Mother’s Day weekend.

Proof of attendance/sign in sheets for ethics training must need to be submitted to the county 4-H office.

d. Tractor Supply Clover Days April 11-22: Attendees were asked to consider using the clover days timelines to sell cotton candy, etc. as a possible fundraiser for the council. Tannis Boyd will send out an email to see if there is any interest. Camp will be doing a fundraiser on Saturday the 21st.

e. Redwood Empire Fair 4-H/FFA Horse Show July 22nd at Willits Frontier Days Arena: attendees were reminded to let their horse project leaders know about the ownership/lease agreement compliance requirements.

f. other new business

 XI. **Club Reports**

* 1. Anderson Valley – Bank account set up. At least 2 large animal projects.
	2. Fort Bragg – Meet on the 2nd Wednesday of the month at 6:30 PM at the Presbyterian Church. They held a dessert auction in March that was successful.
	3. Long Valley – Meet on the 3rd Monday of the month at the Firehall in Laytonville. Working on attendance and orienting new members with a large number of young members.
	4. Mendocino Spartans – Meet on the 1st Monday of the month at 4 PM at the K-8 school. Club and project meetings moving forward. Working on orientation for new families that have joined to help them decide which projects they may be interested in.
	5. Potter Valley- Meet on the 1st Monday of the month at 7 PM at the Potter Valley school multipurpose room. Hosted an ethics training at the last meeting
	6. Redwood Valley/Calpella- Meet on the 2nd Tuesday of the month 6:30 PM at the Grange. Working on additional participation with parents and volunteers.
	7. Round Valley – No representative present.
	8. Ukiah – Meet on the Ist Thursday at 6 PM at County UCCE building. Working on trying to increase parent volunteer participation. Expecting transitions with officers next year so it will be critical to get more volunteers to keep club viable.
	9. Willits – Meet on the 2nd Monday of the month at Blosser School cafeteria at 6:30 PM. Willits fire department came to the last meeting which was successful. Looking for additional volunteers.
1. **Meeting Dates**
	1. Council Meeting Dates
		* 1. Executive Council
				1. June 13th and September 12th.
			2. County Council

 a. July 14th (Ft. Bragg), October 6th.

1. **Adjourn Meeting** – Motion by Lindsey Whitcomb (LV) to adjourn at 12:20 AM, Julie Yager (M) provided a second. Voice vote and motion carried.

Attendance: Jami Vallejo (U), Leigh Hunt (U), Devon Jones (U), Barbara Nordin-Elmer (PV), Linsey Whitcomb (LV), Travis Whitcomb (LV), Julie Yager (M), Wynne Crisman (AV), Jeanette Hallman (PV), Lydia Clark (W), Kristy Rasmussen (FB), Catrenia Tindall (U), Aimee Shields (RV/C), Car Mun Kok and Tannis Boyd.