**Mendocino County 4-H County Council Meeting Minutes**

**Saturday July 15, 2017 9:00 am**

**Fort Bragg Town Hall**

Officers Present: President Lyn Anton (M), Vice-President Jami Vallejo (U), Treasurer Barbara Nordin Elmer (PV), Member at Large Devon Jones (U)

Staff: Linda Edgington Program Representative; Car Mun Kok

1. Call to Order – *at 9:10 AM by President Lyn Anton (M)*
2. Flag Salute and 4H Pledge – lead *by Lyn Anton (M)*
3. Introduction of Guests – *Car Mun Kok*
4. Approval of April 2017 Council Minutes – *see attached*
	1. *Motion to approve as written by Barbara Nordin Elmer (PV) and Second Asa Spade (FB), voice vote aye carries, no none*
5. Youth Reports: None provided
6. Treasurer’s Reports – *see attached Balance Sheet and 2016-2017 Budget Narrative*
	1. *Mid Year audit review – audit was completed*
	2. *Generator purchase: Linda Edgington provided update; later addressed in budget discussion*
	3. *Council budget for 2017-18: Treasurer Barbara Nordin Elmer reviewed the proposed 2017-18 budget. See key discussion points and actions below.*
* Membership: A lengthy discussion over the changes to the 2017-18 enrollment fees for youth and adults took place. The state fees are increasing from $14 to $16 per adult and from $38 to $46 per youth. Mendocino County Council previously charged $15/adult ($14 to state and $1 to Council) and $40/ youth ($38 to state and $2 to Council).

The council proposed to charge clubs $20 per adult ($16 to state and $4 to council) and $40 per youth. The clubs were asked to pay $3/youth and the Council would also pay $3/youth so that the full $46/youth would be sent to the state.

The Council proposal was discussed as well as other options. Other options included: having the additional $6/youth be split three ways with the parents, clubs and Council each paying and additional $2/youth; having the parents pay the full $6 increase per youth member.

After further discussion regarding how to budget for additional expense at the Council level with the limited income included in the current budget, Asa Spade (FB) a made the following motion: Since the state 4-H enrollment fees are increasing from $38 to $46 per youth member and from $14 to $16 per adult, it is proposed for the 2017-18 membership year that the Council charge clubs $20 per adult and $46 per youth. Travis Whitcomb (LV) provided a second to the motion. Voice vote and motion carried.

* Volunteer Screenings: It was discussed that the County Sheriff may not be waiving the fingerprint fees for this year’s 4-H volunteers. Linda Edgington is to look into and provide a report back at the next council meeting. The budget will have to be adjusted as needed.
* County Events/Trainings/Workshops: There will not be a Cloverbud Field Day this year so the $300 previously budgeted for this event will be transferred to the budget for a presentation day workshop. The Extravaganza expense budget remained the same as the 2016-17 budget at $500. The National Science Day expense budget was increased to $150 from $100 to cover anticipated costs. Officer training expense was budgeted at $500 in anticipation of additional participation. The actual expense column for the county presentation day was changed to $1009.66 from the typo of $10, 009.66. An extra line item for ethics training expense of $100 was added.
* State/Sectional Conferences: Council attendees recommended to not budget for specific state and sectional conferences at this time. The budget can be adjusted accordingly if there is interest in attending any state or sectional conferences by county 4-h members.
* Scholarships: Linda Edgington mentioned that the monies ($3000) for the Russel-Preston Scholarship will not be allocated by the stat 4-H office and that the line item for this expense can be removed from the county 4-H Council budget. The State Leadership Conference scholarship expense budget was decreased from $3000 to $2000 based on lack of demand in past years and so the funds can be used elsewhere in the 2017-18 budget (see discussion under inventory/equipment).
* Office Supplies: The postage expense was recommended to be kept at $100
* Inventory/Equipment: Linda Edgington requested that the curriculum budget be increased from $300 to $200 to account for increased demand for new curriculum items. The drink dispenser item was removed from the budget as these were already purchased in the last budget cycle. A line item for the purchase of generators was added and the budgeted expense was increased from $1000 to $2000. There was $1000 in the account representing the donation from the Mendocino County Sheriff’s Office and those in attendance at the Council meeting recommended that $1000 be placed into the generator account as a onetime transfer from the State Leadership Conference scholarship expense budget. Linda Edgington was also referred to speak with additional generator vendors including Willits Power Equipment to receive a second quote.
* Outreach: The line item for the mounted color guard equipment was removed as this is no longer applicable. Kelly Boesel (U) purchased the equipment with her own money and did not seek reimbursement.

* 1. Motion by Cheryl Edgar (RV/C) to approve treasurer’s report as read and proposed council budget for 2017-18 as amended. Second by Linsay Whitcomb (LV), voice vote and motion carried.
1. Staff Reports – Linda Edgington
	1. Scholarships: The Preston scholarship interviews and the three 2017 applicants were discussed by Carr Mun Kok who participated in the interview committee.

 b. Enrollment: U.C is mandating that all enrollments for youth and adults be completed online electronically. The new enrollment procedures were reviewed including the requirement that all adult volunteers watch a series of videos and provide a certificate of completion for watching the videos to their respective clubs and county 4-H office. The certificate must be provided to complete the registration process.

 c. Youth Officer Training is currently scheduled for August 10th in Willits. Linda Edgington isn’t leading this training and encouraged a committee to take the lead.

 d. National 4-H Week: October 1st through 7th is National 4-H week. Each 4-H club was encouraged to work with their local library (if applicable) to host an event promoting 4-H during that week. These activities can be given credit as an outreach activity.

e. National 4-H Science Day: National 4-H Science Day is October 4th, but the event in Mendocino County is being planned for later in October. Additional information will be provided.

1. Committee and Other Reports
	1. Governance Committee

i. Revised Member Agreement: the proposed revised member agreement was reviewed and

Cheryl Edgar (RV/C) made a motion to approve the revised member agreement as presented. Lindsay Whitcomb (LV) provided a second. Voice vote and motion carried.

ii. Revised Constitution: The proposed revised constitution was reviewed and Travis Whitcomb (LV) made a motion to approve the revised constitution as presented. Asa Spade (FB) provided a second. Voice vote and motion carried.

iii. Revised Bylaws: The proposed revised bylaws were reviewed and the proposed changes were discussed. It was suggested that one change be made under the section titled, President’s Duties, to remove “on his or her behalf” in relation to the signature ability for checks. There was concern that this language could lead to potential lack of oversight if another officer was allowed to sign checks on behalf of the president.

Cheryl Edgar (RV/C) made a motion to remove “on his or her behalf” in the last bullet point for presidential responsibilities in Section 3 -Duties of Officers (A) President. Lydia Clark (W) provided a second. Voice vote and motion carried.

iv. County 4-H Policy Revisions: The Governance Committee has started to review the current policies in order to make revision recommendations at a future Council meeting.

v. Meetings: the Governance Committee is currently meeting concurrently with the I and R committee and the next meeting is scheduled for August 23rd at 6 PM at the county 4-H office.

* 1. I&R Committee:
		1. Friends of 4-H Plaques: it was suggested that the I&R Committee compile a list of community supporters that should be recognized by the County Council for contributions to the 4H program. Barbara Nordin-Elmer (PV) is working with her husband to provide the wooden plaque base and Devon Jones (U) is working on developing the certificates. The current list of potential community members to recognize was reviewed and it was recommended to add Anderson Logging.
		2. Proficiencies: Linda Edgington reminded those present to let her know if any revisions to project proficiencies were being recommended.
		3. Record Books: the county record book judging date has been set for October 12th at 6 PM. Pins are available for gold at the club level.
		4. The next I&R meeting is scheduled for August 23rd at 6 PM at the county 4-H office.
	2. Camp Steering – – camp was July 2-6, 2017 at Mendocino Woodlands. Car Mun Kok and Linda Edgington provided a report. A camp recap meeting is scheduled for August 23rd.
	3. MCJLAC: Kathy Babcock reported on the MCJLAC . The main items were moving the livestock auction to 10 AM and the luncheon will become a breakfast with a caterer. Hog maximum weight has been decreased to 270 pounds. There has been a request to look into market heifer classes in the future. The fair is increasing the auction check withholding from 8-10% and the next committee meeting is scheduled for October 9th.
	4. Fair Reports –
		1. Fair Awards – Chris Ceresa was unable to attend to provide report
		2. Redwood Empire Fair – August 3-6with the theme “fun and games”. Linda Edgington asked for volunteers to help with 4-H feature booth display and for activities outside the youth building.
		3. Mendocino County Fair and Apple Show: September 15th-17th
1. Old and New Business and Events
	1. Nominations for Mendocino County 4-H Council Officer Positions for 2017-18

i. President: Lyn Anton (M) is termed out. Nominations or volunteers were solicited to fill the President position. No names were presented

ii. Vice President: Jami Vallejo (U) is the current Vice President and she volunteered to serve another term

iii. Secretary: Kelly Boesel (U) is termed out. Devon Jones (U) volunteered for the position.

iv. Treasurer: Barbara Nordin-Elmer (PV) is the current treasurer and she volunteered to serve another term

v. Member at large: Devon Jones (U) current member at large volunteered for the secretary position. Leigh Hunt (U) volunteered to fill the position.

Hearing no additional nominations, the nominations for the 2017-18 4-H County Council officers were closed.

* 1. Election of County Council Officers for 2017-18: After nominations were closed, Cheryl Edgar (RV/C) made a motion to accept the slate of officers as presented. Asa Spade (FB) provided a second. Voice vote and motion carried.
	2. Event Dates
		1. Extravaganza – Those in attendance were asked to speak with their clubs about considering hosting Extravaganza in 2018.
		2. Presentation Day – A host club for the 2018 Presentation Day will need to be determined. Area Presentation Day will be held in Del Norte County in 2018.
		3. Color Me Green Fun Run – Long Valley 4-H has volunteered to host the 2018 Color Me Green event and that is much appreciated as this event is the only fundraiser that the Council currently has. With increased costs, it will be important to promote the event to increase participation.
		4. Field Days: Reports on relevant events were provided if representatives were available.
			1. Poultry – *Lyn Anton – TBA*
			2. Rabbit/Cavy – *Lovina Penry April 29 PV Rabbit/Cavy Show – learning/schooling*
			3. Sheep –– no field day but there is a show: *North Coast Invitational May 21, 2017 at Ukiah Fairgrounds* [*www.socosheep.org*](http://www.socosheep.org)
			4. Goats –
				1. Goat Day on April 22nd at the Mendocino County Fairgrounds, Boonville.
				2. *North Coast Open Goat Show – Shanna Braught June 3, 2017 demonstration and workshops in the am then the show in the afternoon*
			5. Horse – *Devon Jones – Showmanship Workshop April 15th at Willits Frontier Days Arena in Willits was canceled and was rescheduled for June.*
			6. Swine – *Susan Pierce – June 24th*
			7. Dog – *Kelly Boesel, TBA*
			8. Beef – *Stacy Anderson- June 3rd at Mendocino County Fairgrounds with possibly a jackpot show on June 4th*

 v. Events

1. WHY conference – Will be in the Spring of 2018 perhaps in Butte County

2. 4H State Cooking Competition – California State Fair July 25, 2017 and the “grill seekers” from Mendocino Spartans Club will be participating.

3. California STEM events – various dates and locations 2016-2017. Look for upcoming events in state and county 4-H newsletters.

1. Club Reports
	1. Anderson Valley - *suspended*
	2. Coyote Valley – *does not have a club anymore*
	3. Fort Bragg – Officer elections have happened
	4. Long Valley – Officer elections will take place at upcoming meeting and the officers will be encouraged to attend upcoming officer training events.
	5. Mendocino Spartans – Officer elections occurred in May
	6. Potter Valley- Working on transitioning with new club adult leadership
	7. Redwood Valley/Calpella – Already had officer elections. A number of long term members are leaving the club due to high school graduation.
	8. Round Valley – No report provided
	9. Ukiah – Officers have been elected. Looking for more adult volunteers.
	10. Willits – Officers have been elected. There have been changes with community volunteers. The club participated in the Willits Frontier Days 4th of July parade
	11. Hopland – They have had three meetings and are looking forward to next year.
2. Meeting Dates
	1. Council Meeting Dates
		* 1. Executive Council
				1. Wed September 13, 2017 6:00 pm Ukiah Office
			2. County Council

 a. Saturday September 30, 2017 9:00 am Ukiah Office

1. Adjourn Meeting – Motion by Cheryl Edgar (RV/C) to adjourn at 1:58 PM, Asa Spade (FB) provided a second. Voice vote and motion carried.

Attendance: Barbara Nordin Elmer (PV), Lyn Anton (M), Devon Jones (U), Jami Vallejo (U), Leigh Hunt (U), Asa Spade (FB), Lydia Clark (W), Linsay Whitcomb (LV), Travis Whitcomb (LV), Cheryl Edgar (RV/C), Kathy Babcock (M), Linda Edgington, Car Mun Kok